



K12 SWP Capital Outlay Request

PER RFA: For the purposes of the K-12 SWP, equipment includes low value assets of non-expendable, tangible personal property having a useful life of more than one year and an acquisition cost that equals or exceeds the lesser of the capitalization level established by the institution for financial statement purpose. Equipment with a value higher \$5,000 must obtain prior approval before purchase from the Regional Consortia. Any equipment requested within the K12 SWP grant will be closely scrutinized to determine purchases meet the intent of the funding and show long-term sustainability.

REQUIRED

"Must provide quotes/estimate for all capital outlay requests"

Which round of K12 SWP is this for? Round 5 (22-23) Round 6 (23-24) Round 7 (24-25)
Round 8 (26-27) Round 9 (27-28)

1. Your Name (first and last)
2. Email Address
3. Lead District or School Name listed on Plan per NOVA:
4. Pathway Improvement Title per NOVA:
5. Pathway Improvement ID # located in NOVA:
6. Provide justification for the purchase(s):

ONE FORM PER QUOTE

7. Is this Capital Outlay cost already allocated in the NOVA plan?

Yes - Correct amount is entered

Yes - but we have Incorrect amount (*Budget Adjustment is Needed*)

No - plan will need to be reopened by Regional Chair upon APPROVAL of (Budget Adjustment)

[CLICK ON LINK TO ACCESS BUDGET REVISION FORM](#)

8. Capital Outlay estimated cost of equipment. including taxes and added fees?