



November 14th, 2025

Steering Committee Meeting Minutes

via zoom: <https://kccd-edu.zoom.us/my/cvml.zoom>

Summary Agenda:

- 10:30am Welcome
 - Meeting call to order
 - Attendees, Proxies noted
 - Additions to the agenda
- 10:35am CCCCCO Updates
- 10:40am COE Updates
- 10:45am Approval of October 21st meeting minutes
- 10:50am Approval of the program recommendations
- 10:55am Approval of CVML Regional Apprenticeship Subcommittee
- 11:05am Fiscal Review
- 11:10am Approval for Blue Lotus CTE Instructor Training (contract renewal)
- 11:20am January Retreat Planning
 - Invites
 - Agenda
 - Materials Request
- 11:30am RC&C RFA Applicant Presentation/Discussion
 - Applicant #1 11:30-11:40am
 - Applicant #2 11:40-11:50am
 - Deliberation 11:50-12:00pm
- 12:00pm Adjournment

1. Call to Order/ROLL CALL

The meeting was called to order at 10:36 am

Roll Call/Attendees:

(Quorum: 15 of 15 members)

Steering Committee:

Becky Barabe (Fresno City), Osvaldo Del Valle (Porterville), Grant Ermis (Lemoore), Joe Gonzales (San Joaquin Delta), Nicole Griffin (Cerro Coso), Laura Hill (Clovis), Cody Jacobsen (Merced), Bobbi Mahfood (Coalinga), Brandon Price (Columbia), Liliana Pulido (Modesto), Jonna Schengel (COS), Wei Zhou (Madera)

Proxies:

Rebecca Murillo (Bakersfield), Seth Rowland (Taft), Tahler Caldera (Reedley),

Regional Staff/Key Talent:

Heather Ostash (Vice Chancellor), Lora Larkin (Regional Chair), Tanisha Gonzalez (Dept. Asst.), Beatrice Licon (Director), Domenica Trinidad (Director), Cynthia Bryan (Program Director), Noah Morales (Acct. Coordinator), Gary Potter (Regional Director), Adia Smith (Regional Director), Patricia Salinas (Director COE), Anthony Ceja (Temp Acct. Tech II), Ignacio Faria (Sr. Analyst), Angela Steitz (Program Specialist), Adriana Fonseca (Launch), Autumn Gardia (Merced), Amani Crosshabeyeh (KCCD), Michelle Castanon (SJD), Lisa Robles (FCCC), Jay Singh (FCCC), Jessica De La Garza (Bakersfield), Chelsea Cushing (COS), Nick Griffith (Porterville), Ashley Land (COS), Nick Trujillo (SCCCD), Tim Woods (Fresno City)

Absentees:

Rozanne Hernandez (Bakersfield), David Clark (Reedley), Jaime Lopez (Taft),

2. Additions to the Agenda

None

3. Action Items**3.1 Approval of Prior Meeting Minutes:** Regular [Meeting on October 21st, 2025](#)

Motion: Recommend for Approval

Moved by: Grant Ermis

Seconded by: Osvaldo Del Valle

Objections: None

Abstentions: Jonna Schengel

Final Resolution: Motion carried

3.2 Program Recommendation Approvals:

Program Name:	College:	Submitter:	Date Submitted:
Dental Assisting	Merced	Daisy Zaragoza	11/6/2025 11:55
Culinary Fundamentals COA	Bakersfield	Marah Meek	10/29/2025 22:50
Food Service Management COA	Bakersfield	Marah Meek	10/29/2025 18:52
Veterinary Assistant & Animal Care	Modesto	Heather Townsend	10/28/2025 16:28
Registered Veterinary Technician	Modesto	Heather Townsend	10/28/2025 16:12
Automotive Electric & Hybrid Systems Technician	Merced	Daisy Zaragoza	10/23/2025 8:08
Culinary Arts COA	Bakersfield	Marah Meek	10/22/2025 23:19
Human Resource Management COA	Bakersfield	Kailani Henry	10/21/2025 12:21
Human Resource Management AS	Bakersfield	Kailani Henry	10/21/2025 12:15
Licensed Midwifery: Midwife Assisting	Cerro Coso	Nicole Griffin	10/20/2025 15:19
Licensed Midwifery: Doula Care	Cerro Coso	Nicole Griffin	10/20/2025 15:10
Licensed Midwifery	Cerro Coso	Nicole Griffin	10/1/2025 18:34
Institutional Food Service Management COA	Bakersfield	Marah Meek	10/20/2025 9:42
Food Service Management AS	Bakersfield	Marah Meek	10/15/2025 12:11
Culinary Arts AS	Bakersfield	Marah Meek	10/14/2025 17:58

Motion: Recommend for Approval

Moved by: Becky Barabe

Seconded by: Bobbi Mahfood

Objections: None

Abstentions: None

Final Resolution: Motion carried

3.3 Approval for Blue Lotus (CTE Instructor Training)

Below is a proposal based on survey responses:

#	DATE(S)	CONSULTANT ACTIVITY- Subject to change*	AGENCY RESPONSIBILITY	COHORTS	RATE FOR SERVICE	SUBTOTAL DAY(S)
1	January 7-9, 2026 & July 28-30 2026	Basic Training for CTE Faculty (3 days each, one in person/one virtual)	provide contacts	2.00	25,000.00	50,000.00
2	January - May 2026 & August - December 2026	Intermediate Strategic Operations (Five monthly one-on-one virtual coaching calls for Basic Training completers to assist with implementation)	provide contacts	2.00	10,000.00	20,000.00
3	January 30, February 27, March 27, & April 24, 2026	Student Engagement Strategy Sessions (Monthly, Friday half-day virtual sessions 8:30 AM - 12:30 PM)	provide contacts	4.00	5,000.00	20,000.00
4	August 28, September 25, October 30, & November 20, 2026	Industry Engagement Strategy Sessions: Connecting Employers to your Program (Monthly, Friday half-day virtual sessions 8:30 AM - 12:30 PM)	provide contacts	4.00	5,000.00	20,000.00
TOTAL FOR SERVICES						110,000.00

MATERIALS / CONSULTING TRAVELING FEES/ OTHER (IF APPLICABLE)

#	DATE OF SERVICE	MATERIALS / CONSULTING TRAVELING FEES/ OTHER	EACH	QTY	AMOUNT
1	TBD	Registration Coordination & Workshop materials (INCLUDED)			\$0.00
2	Various	Travel & Mileage (70 cents per mile, as needed)	\$0.70	1000	\$700.00
TOTAL					\$700.00

DISTRICT / SCHOOL / AGENCY SIGNATURE	DATE	GRAND TOTAL FOR SERVICES & OTHER	\$110,700.00
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Motion: None

Final Resolution: Lora will contact Lori Morton to obtain alternative pricing for Options 1 and 2. She will also work on revising the CTE Instructor Training schedule for January 5-7, 2026. An e-vote regarding the CTE Instructor Training will be distributed to the voting members.

3.4 Approval of CVML Regional Apprenticeship Subcommittee and named Chair

Motion: Recommend for Approval

Moved by: Grant Ermis

Seconded by: Jonna Schengel

Objections: None

Abstentions: None

Final Resolution: Motion carried. Adriana and Ashley to be Co-Chairs, Becky and Bobbi to be Liaisons.

3.5 RC&C RFA Applicant Presentation/Discussion

Motion: Kern will move forward as lead applicant

Final Resolution: Kern 8 votes (SJD, Merced, MJC, Columbia, BC, PC, CC, Taft) and State Center 6 votes (Clovis, FCC, COS, Coalinga, Lemoore, Reedley); Madera (Absent).

4. Informational Items

4.1 CCCCC Updates

- [WED November 7, 2025](#)
- [WED November 11, 2025](#)

4.2 Center of Excellence Updates

- Patricia informed the group about a multi-county request scan report for the Fresno and Madera sectors, which also includes data for the City of Dinuba and is scheduled to be published online soon. This report is available upon request at any time. In addition, the apprenticeship dashboard has been updated to reflect current counties and programs. She will distribute this information to the group, and it will also be accessible on the website by next week.

4.3 Fiscal [dashboard](#)

- Beatrice presented the [Fiscal Narrative](#) and emphasized the importance of submitting invoices in a timely manner. She expressed her appreciation to the members for entering SWP 10 information into NOVA and noted that CVML is currently under budget by 5% in administrative fees. Beatrice also encouraged voting members to ensure that colleges are reporting in NOVA for SWP 9, and noted that SWP 8 has been granted an extension. All related timelines are included in the Fiscal Narrative

4.4 Regional Director Reports

- [Report Guide](#)

4.5 Vendor Contract Renewal Discussion Points

Here are a few questions for consideration:

- [Impact Metrics and Accountability](#)
 1. What specific metrics should colleges use to measure impact within each employer/student platform (examples: placements, employer engagement, student outcomes, credential attainment)?

2. How can data be standardized across systems to ensure consistent reporting and visibility for all colleges?
- Platform Consistency and Adoption
 1. How can the region improve consistency in using platforms like Jobspeaker, Geographic Solutions, and Handshake for work-based learning and student placement tracking?
 - Ownership and Sustainability
 1. How should the region plan to transition subscription ownership and cost responsibility from a regional level to college or district level?
 - Vendor Partnership Optimization
 1. How can vendor partnerships and shared regional agreements be streamlined to achieve higher impact with fewer resources, maximizing cost efficiency and ensuring consistent service alignment across the region? For example, Amatrol eLearning
 2. What expectation should be set for Vendors as a standard, examples of regular usage reports to colleges, regular community of practices and support, college specific onboarding standard to ensure platform can be effectively utilized?
 - Credentialing and Skills Validation
 1. How can colleges track and report industry-recognized credential outcomes consistently to demonstrate regional impact?
 - Investment and Resource Allocation
 1. What metrics should guide investment decisions and annual reporting for each vendor or initiative to ensure spending with measurable returns in student success, credentialing, and employer partnerships?
 - Equity and Access
 1. How can the region ensure that all students, regardless of geography, socioeconomic status, or college size, have equitable access to these digital tools and work-based learning opportunities?
 - Regional Data Storytelling and Advocacy
 1. How can the region use data storytelling to effectively drive advocacy, attract sustained funding, and highlight innovation and workforce impact aligned with Vision 2030?

4.6 Invitees for January Planning Retreat (College of the Sequoias, Visalia, CA)

Colleges were asked to please email a list of individuals that you would like to attend at the January planning/retreat.

Agenda Topics: The group discussed Round 11 planning and the use of Data Vista for new voting members. Lora and Cynthia will develop a template to assist with planning for SWP 11 and will distribute it via email. Jonna recommended that the Consortium send the meeting invitation so members may forward it as needed. It was also suggested that the invite list be kept as streamlined as possible.

4.7 Vision 2030 Regional Convening Rescheduled for Spring 2026

Date TBD

4.8 Future meeting dates:

Date	Time	Topic	Location
1/29/26-1/30/26	10-5pm/8-1pm	SWP 11 Planning/Team Bldg	Visalia
2/20	10-3pm	TBD	Coalinga
3/20	10:30-12pm	TBD	Zoom
4/21	5-8pm	TBD	CCCAOE
5/15	10:30-12pm	TBD	Zoom
6/3/26-6/5/26	TBD	College Best Practices/Project Highlights/Finalize SWP 11 Plans	Columbia-Black Oak Chicken Ranch

5. Adjournment: 11:45 am for RFA discussion

NEXT SCHEDULED MEETING: January 29th & 30th 2026, Details to Follow