



May 16th, 2025 - Steering Committee Meeting Minutes
ZOOM - <https://kccd-edu.zoom.us/my/cvml.zoom>

Minutes:

1. Call to Order/ROLL CALL

The meeting was called to order at 9:32 a.m.

Roll Call/Attendees:

(Quorum: 9 of 15 members)

Steering Committee:

Becky Barabe (Fresno City), Stephanie Briones (Madera), David Clark (Reedley), Osvaldo Del Valle (Porterville), Grant Ermis (Lemoore), Joe Gonzales (San Joaquin Delta), Nicole Griffin (Cerro Coso), Rozanne Hernandez (Bakersfield), Laura Hill (Clovis), Jaime Lopez (Taft), Bobbi Mahfood (Coalinga), Brandon Price (Columbia), Martha Robles (Modesto), Jonna Schengel (College of the Sequoias), Bryan Tassej (Merced)

Proxy: Nick Griffith (Porterville), Gurminder Sangha (Fresno City), Tahler Caldera (Reedley College)

Regional Staff/Key Talent: Heather Ostash (Assoc. Vice Chancellor), Lora Larkin (Regional Chair), Tanisha Gonzalez (Dept. Asst.), Beatrice Licon (Director), Domenica Trinidad (Director), Noah Morales (Acct. Coordinator), Jessica Venegas (Acct. Tech), Gary Potter (Regional Director), Adia Smith (Regional Director), Mary Watts (Regional Director), Patricia Salinas (Director COE), Ignacio Faria (Sr. Analyst), Angela Steitz (Program Specialist), Adriana Fonseca (Launch), Marcia Dansby (Launch)

Stakeholders: Sabrina Aguilar (CCCCO Specialist), Dalbir Singh (CCCCO Reg. Monitor), Lisa Robles (CCCCO Guided Pathways), Jay Singh (CCCCO Guided Pathways), Justin Susi (Launch)

Absentees: Becky Barabe (Fresno City), Stephanie Briones (Madera), David Clark (Reedley), Osvaldo Del Valle (Porterville), Brandon Price (Columbia), Martha Robles (Modesto)

2. Additions to the Agenda

None.

3. State Chancellor's Office News & Information

Updates from the Chancellor's office, included fiscal year 2024 deadlines for various programs, an announcement of a partnership with the Foundation for California Community Colleges for technical assistance, and upcoming training opportunities. Sabrina provided details on reporting requirements, grant extensions, and upcoming webinars.

- [May 2025](#)
- [WEDD MAY 2025 Program Updates](#)

4. Prior Meeting Minutes

Approval of Minutes: Regular Meeting of April 8, 2025, as submitted.

Motion: Recommended for Approval

Moved by: Bryan Tassey

Second by: Grant Ermis

Final Resolution: The motion carried

Abstained: Laura Hill

5. Program Approval

Program Recommendations for Approval

Program Name	College
Addiction and Drug Studies	Madera
Equipment Technician (AS)	COS
Occupational Therapy Assistant	Clovis
Modern Policing	Madera
Community Health Worker (COA)	Lemoore
Modern Policing (AS)	COS
Medical Coding Specialist (COA)	Bakersfield
User Experience Design	Porterville
HVAC Technology (AS)	Bakersfield

Motion: Recommended for Approval

Moved by: Grant Ermis

Second by: Jonna Schengel

Final Resolution: The motion carried

Abstained: None

6. Fiscal Updates

Beatrice presented a [dashboard](#) update on SWP 7 regional funds, noting some colleges have overexpended and provided a timeline for budget modifications. She emphasized the importance of timely fiscal information submission and invoice processing, with new invoices for SWP 9 being managed efficiently. Beatrice focused on reviewing budget allocations and expenditures across multiple Region wide projects (7, 8, 9, and 10). Beatrice emphasized the importance of timely reporting in Nova, the system used by the Chancellor's office, and noted that colleges must submit their fiscal information quarterly to avoid appearing underspent. Jonna highlighted the need for accurate expenditure data to maintain trust with presidents during fiscal times. Members discussed extensions for regions 7 and 8, with Beatrice explaining that while extensions affect final reporting, they do not prevent expenditure tracking. For Region wide plan 9, they reviewed various funding sources including Jumpstart 3.0, Job Speaker, and Amatrol, while Region wide plan 10 allocation remained pending until August 30th, creating planning challenges for colleges.

6.1 Action Item

To approve extending SACA and Amatrol Contracts.

For renewals, Gary presented quotes for two different software options (SACA and Amatrol). SACA [quote](#) for 11 colleges total is \$27,500.00 and 13 colleges [quote](#) total is \$32,500.00. Amatrol [quote](#) for 11 colleges is \$300,773 and [quote](#) for 13 colleges is \$325,000. The group approved both renewal options for 11 colleges, which do not include Taft or Porterville College. To be taken out of Region wide 9 and 10 funds.

Motion: Recommended for Approval

Moved by: Grant Ermis

Second by: Rozanne Hernandez

Final Resolution: The motion carried

Abstained: Tahler Caldera (Reedley College)

7. June 9-11 Retreat Discussion

Lora outlined the updated [agenda](#) which includes keynote speakers on Workforce Development and Regional Economics, breakout sessions for planning, and discussions on Program Mapping and pathway development. Lora advised that she is looking for themes or ideas for projects to use in breakout sessions at the retreat. The pathway coordinators for K12 will be sharing out some best practices amongst team members. This initiative is intended to improve communication between K12 partners and colleges. Grant proposed the members should spend a significant amount of time planning and workshopping.

8. Regional Director Updates & Discussion

The Regional Directors presented their biannual report, which included sector analysis and potential project ideas for the region. Adia advised members that the next biannual report will come out in November. Gary informed the whole group that this report is on things they are seeing and hearing. Gary conducted a brief activity with members, and the resulting data will help guide the regional focus areas. Conversation ensued with the results from the activity.

- **Listen to the April Podcast Episode:** [Click here to listen](#)
- **Link to all Regional Director Reports:** [Click Here](#)
- **Biannual Regional Directors Report:** [Click Here](#)
- **CVML Regional Project Interest Survey:** [Click Here](#)
- Regional Director Office Hours - Scheduled Every Other Wednesday at 1:30 pm

9. COE News & Information

Patricia shared updates on the recently released [Newsletter](#) and the [50 Good Jobs and Equity Assessment](#) Report, as well as plans for an overview report for the upcoming retreat. The group discussed data requests and the need for better accessibility, with Grant suggesting a digital request system. Patricia noted that her team is finalizing an overview report to help guide annual planning, expected to be online by May 30, 2025. Printed copies will be available at the retreat. Grant requested that if reports are done prior to May 30, 2025, they send the link to members. Patricia also advised members if there are any reports that have been utilized in the past from COE, please let them know and they can update them.

10. CVML Office and Planning Updates

Lora congratulated Heather Ostash who will serve in her permanent position starting July 1, 2025. Lora advised the members CVML conducted first the round of interviews on May 14, 2025, for a new Program Director, with second round of interviews to take place May 20, 25. Lora advised the members Kern Community College District should have Lori Morton's fully executed contract on June 26, 2025. Lori is putting a flyer together for initial virtual training from July 21, 2025 – July 23, 2025. Grant suggested a June training. Some of the members wanted to be reminded of the final [agreement](#). It was suggested that flyers come out as soon as possible that way staff work around any vacations/time off. Jobspeaker reached out to Lora and provided a current engagement report for the members. Based on feedback that had was given, they are incorporating more information and opportunities for assessment and guided pathways within the program. This includes more work-based learning and project learning. They are also willing to travel to campuses and train staff. Some members raised concern about the accuracy and timeliness of data in the engagement report. The steering committee discussed the upcoming [K-16 collaborative summit](#) at the Visalia Convention Center on September 16th, which will focus on coordinating between high school and college pathways. Lora and Dominica explained that

the event will target high school faculty, administrators, and industry professionals, with about four hundred attendees expected. Deans interested in hosting a breakout session or panel at the K-16 collaborative event on September 16th, to contact Lora.

11. Apprenticeship Developments

Adrian Fonseca presented an [update](#). She provided an [Employer Incentive Flyer](#) and an [IPA Employer Incentive Flyer](#) to the group. Adriana discussed the [Career Pathways Training Grant](#).

12. CVML Governance Model Discussion

Governance Model discussion will be pushed to the planning retreat in June.

13. Adjournment 12:00 p.m.

NEXT SCHEDULED MEETING:

June 9, 2025 – June 11, 2025

Annual Planning Retreat

Tenaya Lodge at Yosemite

1122 CA-41

Fish Camp, CA 93623