

Steering Committee Meeting Agenda

El Capitan Hotel/609 W. Main St, Merced, CA 95348

Sentinel Ballroom

November 4, 2022: 10:00 pm-3:00 pm

[Virtual Attendance Zoom Link](#)

[MEETING FOLDER LINK](#)

STEERING COMMITTEE MEMBERS (in attendance):				
Anthony Cordova (Bakersfield)	Armin Rashvand (Taft)	Becky Barabe (Fresno)	Autumn Gardia (Merced)	Danell Hepworth (Delta)
Dave Clark (Reedley)	Jonna Schengel (Sequoias)	Justin Garcia (Coalinga)	Kris Costa (Lemoore)	Laura Hill (Clovis)
Nicole Griffin (Cerro Coso)	Osvaldo Del Valle (Porterville)	Pedro Mendez (Modesto)	Shelly Conner (Madera)	Steve Amador (Columbia)

TIME	AGENDA ITEM	MINUTES/NOTES
BREAKFAST SERVED—9:00 to 10:00 AM		
9:00-10:00	Early Morning Breakout Session to Discuss Priority Items (Breakfast included)	
10:00-10:10	Welcome/Introduction	Jessica welcomed everyone to the meeting and stated there was an emergency at Merced College, hence the meeting location change.
STEERING COMMITTEE VOTES (CTE DEANS)		Motion/Second/Approval (M/S/A)
10:10-12:00 pm	October 4, 2022 Meeting Minutes	VOTE: Kris Costa moved to approve the October 4, 2022 minutes, and it was seconded by Tony Cordova. The motion carried.
	Program Approvals (see the list below)	Before asking for a vote to approve the programs, Jessica stated that in discussions with the CCCCCO, an updated PCAH (8th edition) is expected in the spring of 2023 that will require regional consortia to make a recommendation for approval for Bachelor Degree programs as they do for certificates and for associate degrees. Tony Cordova mentioned that the Police Science A.S degree feeds into BC's BS degree and invited colleges to develop articulation agreements as was done with the Advanced Manufacturing BS at BC. VOTE: Kris Costa moved to approve the submitted programs, and it was seconded by Becky Barabe. The motion carried.
	Bachelor's Degree Regional Letter of Support (LoS)	Becky stated that FCC is submitting an application for a Bachelor's degree program as well and was asked to receive approval from the CRC and asked the steering committee to

		approve that a letter be sent on its behalf. Tony requested that a letter be sent in support of BC's application as well. VOTE: Kris made a motion to approve a letter of support for Fresno CC's (Dental Hygiene) and Bakersfield College's (Police Science) applications for a Bachelor's of Science. Becky seconded this motion, and the motion passed unanimously.
	CTE Professional Development (Loren Kelly)	Loren Kelly presented an update on the Fall Academic and Career Coaching training and the CTE Instructor Training Level 2 at this link. Additionally, she presented options for further professional development training based on the steering committee's recent discussion on the use of SWP 7 region-wide projects for work-based learning track and a training on diversity, equity, and inclusion or CTE Level Instructor Training 3. The steering committee expressed an interest in ensuring that data drive the CTE Level Instructor Training 3 so that the deliverable aligns. Additionally, there was an interest in incorporating data analysis and data coaching into the training as it pertains to program review. All agreed upon connecting the training to a deliverable and whether there should be a stipend for participants. After a discussion where it became clear that local policies differ, Jessica stated that currently there is a "Just-in-Time Professional Development" region-wide project where each of the 15 colleges can use up to \$20,000 on CTE PD. Discussion entailed the following considerations: 1). Whether the instructor training could be extended to high school faculty interested in teaching dual enrollment courses or already teaching. It was decided that now that registration is open for the next training, if there are still slots available after a month of registration, then those could be made available to the high school instructors. Jessica stated that other funds could be used to support this goal if it needs to be expanded. 2). There was an interest in adopting the AVID training in the CTE Level Training. VOTE: Kris Costa made a motion to approve the Professional Development 2023-2024 Proposal for the CRC at a total cost of \$165,000 that would come out of SWP 7 region-wide funds. Jonna seconded this motion, which was unanimously approved.
	SWP 7 Allocation (see the allocation breakdown below)	Jessica stated that since the Strong Workforce Program in 2016, the steering committee has been tasked with voting on the distribution allocation, which is then sent to the college CEOs to approve/deny. Becky added that in the past three scenarios were presented but that the current scenario was selected and has been used since then. VOTE: Kris made a motion to approve the same allocation distribution as reflected in the

		SWP 7 2023-24 document . Tony seconded, and the motion was unanimously approved.
LUNCH SERVED–12:00-12:45 pm		
DISCUSSION/PLANNING/INFORMATION ITEMS		
1:00-3:00 pm	Lightcast/EMSI, COE Labor Market Information, Construction Study	Nora stated that Lightcast is almost finished with collecting data but is awaiting to hear from two districts so that it can complete the economic analysis. Tony mentioned that Kern Community College District has received its economic analysis, and he said that although it's still in draft form, the richness of information from a revenue, employer impact, and programmatic level illustrates its multiple uses. Nora asked if Tony would share the report, and Tony stated he would. Nora showed a LMI report from San Diego to gauge which features the deans would like to use. Of the features included, there was consensus on incorporating the following for reports: 1). Projected Occupational Demand chart 2). Side-by-side 6-digit TOPCode and CIP Code table; 3). Student Outcomes and Regional; and 4). Disaggregated demographic data related to the LMI undersupply. Also, Nora shared the executive summary of the multi-region Construction Study, which revealed an insufficient pool of qualified workers and a need to market to employers regarding how CCs can supply that workforce. She stated that she will send Adia and Gary the list of employers to reach out to regarding potential internships. Jonna mentioned that in trying to get internships, some employers are reluctant when the students aren't their employees because of liability or because of a lack of resources. Tony stated that when employers seem reluctant to host internships, Work Experience combined with the new Learning Aligned Employment Program (LAEP) can be a powerful incentive for employers. Tony thanked Nora for her help in special program recommendation and LMI requests.
	Regional Subscription Renewal (SACA)	Jessica stated that the steering committee approved to renew the subscription for NACCE,, which expires 12/31/2022; however, in the e-vote she requested, it wasn't clear whether the SC would approve SACA. She said that Gary had researched the membership and provided information located in the folder. The cost of each college membership is \$2,500/college for a total of \$18,000. Additionally, there is training for micro-credentialing at a cost of \$6k for a 3 day training (up to 10 instructors). There are 30 micro-credentials. VOTE: Tony made a motion to approve a regional subscription to SACA (\$18,000) and up to \$2,500

		per college for associate certifications. Kris seconded, and the motion carried.
	High School Ag Externship	Kris mentioned that Gary developed an externship project for high school teachers so that an Ag Manufacturing pathway could be built from high school to college. The externship could be for potentially 8 high schools for \$129,001.82. These funds were originally used for the Ag, Water, and Environmental Technologies project for SWP 5. Of which, there is a remaining balance of \$125,000. VOTE: Jonna made a motion to fund this project with SWP5 or SWP6 funds. Kris seconded, and the motion carried.
	Project Updates: Region-Wide & Regional Projects, CRC Website, Marketing, Employer Engagement, Counselor's Conference, Talent Pipeline Management Academy, Catapult	Jessica stated that the steering committee voted on region-wide projects for round 7 and that any project that received 7 or more votes was made into a project for NOVA. Those projects are the following: Just-in-Time Regional Support, Professional Development: CTE Instructional Excellence/DEI, Professional Development: Apprenticeship, Professional Development: Work-Based Learning, Professional Development: Credit for Prior Learning, Professional Development: Just-in-Time Funds for Local CTE PD, Subscription Renewal (NACCE and SACA), and Marketing: Local and College Marketing Support. Also, she circled back to the Counselor's Conference and stated that in the October steering committee meeting, it was decided to break up the conference into two events for the spring and fall of 2023. In the spring of 2023, specifically, late February, there will be industry tours. Then in the fall, there will be the conference. It was mentioned that the planning committee, which consists of Regional Directors, the Program Director, the K-14 TAP, K12 PCs, Nora, Kris, and a few others, will need to start meeting now to finalize details. Additionally, the steering committee discussed the upcoming Talent Pipeline Management Academy, which was approved at the September Steering Committee Meeting. 45 spots are available for teams of 3-4 per college. The intention of TPMA is to teach the framework for filling workforce gaps so that it works for each college. Applications will go live on 11/14/2022. An Interest Webinar will occur on 12/9/2022 from 8-9:30 am. TPMA will manage the registration and will send the deans the list of who's signed up so that the deans can determine whom to select. On January 6, 2023, teams will be notified if they have been selected.
	Regional Plan Update	Jessica stated that she is working on a 2023-2025 Regional Plan that will be made available this month, so she will ask for input/feedback before publishing it on the CRC website.
Upcoming Meeting: February 3, 2023 at College of the Sequoias (2022-23 Steering Committee Meeting Calendar)		

Program Approvals

Program Names	College	Submission Date	Approval Date	Vote Count
1 Calibration and Instrumentation Technician Apprentice	Modesto Junior College	10/13/22	10/14/22	Approved by 9: TC, BC, WHCL, PC, MJC, COS, Cerro Coso, WHCC, FCC
2 Computer Programming	Merced College	10/14/22	10/24/22	Approved by 11: TC, PC, FCC, COS, BC, WHCL, Columbia, MJC, Merced, Cerro Coso, WHCC
3 Machinery Maintenance Apprentice	Modesto Junior College	10/14/22	10/24/22	Approved by 11: TC, FCC, PC, COS, BC, WHCL, Columbia, MJC, Merced, Cerro Coso, WHCC
4 Machinist Apprentice	Modesto Junior College	10/14/22	10/24/22	Approved by 11: TC, FCC, PC, COS, BC, WHCL, Columbia, MJC, WHCC, Cerro Coso, Merced
5 Electro-Mechanical Technician Apprentice	Modesto Junior College	10/14/22	10/24/22	Approved by 11: TC, WHCL, MJC, BC, Cerro Coso, FCC, COS, Columbia, WHCC, Merced, PC
6 Film, Television, & Electronic Media	Modesto Junior College	10/18/22	10/25/22	Approved by 10: BC, WHCC, TC, FCC, Columbia, COS, MJC, Merced, Cerro Coso, WHCL
7 Computer Support Technician (Level 1)	Modesto Junior College	10/26/22	11/01/22	Approved by 9: PC, MJC, WHCL, Clovis, COS, TC, BC, WHCC, Merced
8 Police Science Associate of Science	Bakersfield College	11/02/22	11/02/22	Approved by 9: BC, Merced, WHCL, TC, PC, FCC, Columbia, SJD, Clovis



Central/Mother Lode Regional Consortium				
Strong Workforce Program				
\$14,689,251: Regional Share (40%)				
Regional Share Allocation per District (SW7, FY 2022-23: 7/1/22-6/30/24)				
DISTRICT	SW7/PY7 Modified REGIONAL Funding Previously Approved by CEOs	SWP SW7/PY7 REGIONAL (83% of Base)	SW7/PY7 Incentive 17% Allocation	Total Regional (100% of 40%)
Kern	22%	\$ 2,341,753	\$ 405,137	\$ 2,746,890
Merced	7%	\$ 745,103	\$ 128,907	\$ 874,010
San Joaquin Delta	13%	\$ 1,383,763	\$ 239,399	\$ 1,623,162
Sequoias	8%	\$ 851,547	\$ 147,322	\$ 998,869
State Center	24%	\$ 2,554,640	\$ 441,967	\$ 2,996,607
West Hills	8%	\$ 851,547	\$ 147,322	\$ 998,869
West Kern	4%	\$ 425,773	\$ 73,661	\$ 499,435
Yosemite	14%	\$ 1,490,207	\$ 257,814	\$ 1,748,021
SWP Regional District Allocation Subtotal	100.00%	\$ 10,644,333	\$ 1,841,530	\$ 12,485,863
Region-Wide Projects	15% Setaside (1) 10% of 40%	\$ 1,252,275	\$ 216,651	\$ 1,468,925
CRC Admin/Fiscal Agent: 5%	(2) 5% of 40%	\$ 626,137	\$ 108,325	\$ 734,463
SWP Regional Setaside Subtotal		\$ 1,878,412	\$ 324,976	\$ 2,203,388
Total Regional SWP SW7/PY7 (100% of 40%)				\$ 14,689,251
Notes of Allocation Approval:				

Central/Mother Lode Regional Consortium			
Strong Workforce Program			
\$22,033,877: Local Share (60%)			
LOCAL Share Allocation per District (SW7, FY 2022-23: 7/1/22-6/30/24)			
DISTRICT	SWP SW7 Local (Base/83%)	SWP SW6 Local (Incentive/17%)	Total Local (100% of 60%)
Kern	\$ 4,433,066	\$ 692,610	\$ 5,125,676
Merced	\$ 1,259,714	\$ 250,321	\$ 1,510,035
San Joaquin Delta	\$ 3,213,306	\$ 426,507	\$ 3,639,813
Sequoias	\$ 1,575,837	\$ 280,476	\$ 1,856,313
State Center	\$ 4,967,784	\$ 922,935	\$ 5,890,719
West Hills	\$ 587,987	\$ 159,730	\$ 747,717
West Kern	\$ 197,503	\$ 92,567	\$ 290,070
Yosemite	\$ 2,548,921	\$ 424,613	\$ 2,973,534
Subtotal	\$ 18,784,118	\$ 3,249,759	\$ 22,033,877

Total Local & Regional SWP \$ 36,723,128 SW7/PY7
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