



Meeting Minutes

Steering Committee [folder link](#) and Website: www.crconsortium.com

Steering Committee (SC) Meeting October 22, 2024 4:00 pm to 8:00 pm				
Location: Omni Hotel, 41000 Bob Hope Dr. Rancho Mirage, CA 92270 In Saloon 1-3				
Steering Committee Members:				
<input checked="" type="checkbox"/> Anna Melby (Bakersfield)	<input checked="" type="checkbox"/> Devin Daugherty (Taft)	<input checked="" type="checkbox"/> Becky Barabe (Fresno) Represented by Lorraine Smith	<input checked="" type="checkbox"/> Bryan Tassey (Merced) Represented by Autumn Gardia	<input checked="" type="checkbox"/> Pedro Mendez (Delta)
<input checked="" type="checkbox"/> Dave Clark (Reedley)	<input checked="" type="checkbox"/> Jonna Schengel (Sequoias)	<input checked="" type="checkbox"/> Bobbi Mahfood (Coalinga)	<input checked="" type="checkbox"/> Grant Ermis (Lemoore)	<input checked="" type="checkbox"/> Laura Hill (Clovis)
<input checked="" type="checkbox"/> Nicole Griffin (Cerro Coso)	<input checked="" type="checkbox"/> Osvaldo Del Valle (Porterville) Represented by Nick Griffin	<input checked="" type="checkbox"/> Martha Robles (Modesto)	<input type="checkbox"/> Justin Garcia (Madera)	<input type="checkbox"/> Brandon Price (Columbia)
Time	Agenda	Notes		
4:00 pm - 4:15 pm	Welcome and Introductions of Steering Committee Lora Larkin	Lora Larkin, Executive Director/Regional Chair , opened the Steering Committee Meeting, welcoming all attendees. Deans from each of the 15 colleges introduced themselves, along with any staff members in attendance.		

4:15 pm - 4:30 pm	Fiscal Updates Beatrice Licon	<p>Beatrice Licon, Director of Programs and Compliance, expressed her appreciation to everyone for updating the budgets for SWP 7 and 8. She informed the committee that the budgets had been approved by the Chancellor's Office. For SWP 7, she requested that fiscal information be uploaded to the designated folder by the deadline of October 31, 2024.</p> <p>Beatrice also inquired if any colleges had received an extension for SWP 7 (2022-2023) from the Chancellor's Office for the third-year grant, and asked those recipients to forward the relevant email to her. The committee was notified that an email would be sent in mid-November with instructions to revise budget funds for the 2024-2025 fiscal year. Updated budgets as of October 22, 2024, are available in the Google folder.</p> <p>Additionally, Beatrice informed the group that both College of the Sequoias and Merced have fully expended their budgets. The Steering Committee (SC) was reminded to reach out to Beatrice Licon and Noah Morales, Accounting Coordinator, via email if they need assistance with invoices or require a purchase order number for their plans.</p>
4:30 pm - 4:35 pm	Program Approvals & Approval of 09/13/24 Minutes Rebecca Murillo	<p>VOTE: Jonna Schengel motioned to approve all approved programs. Grant Ermis seconded the motion. The motion was carried unanimously.</p> <p>VOTE: Jonna Schengel motioned to approve all approved minutes. Grant Ermis seconded the motion. Anna Melby is an abstention.</p>

4:35 pm -4:50 pm	Strategic Planning & Regional Chair Updates Lora Larkin	<p>Lora shared that she has been meeting with the CVML team to reflect on their past work and evaluate its effectiveness. She also noted that she has been holding individual meetings with the CVML team to discuss the development of work plans, which are currently being put together. These work plans will outline both the activities the team is undertaking and the specific support or resources needed from the Deans.</p> <p>Looking ahead, Lora emphasized the importance of transparency and communication in the process. She highlighted the need for the CVML team to clearly articulate how their efforts align with and support the SC work. It is essential to connect the team’s activities with the funding provided through the Strong Workforce Program, ensuring that the work being done can be effectively communicated and justified.</p> <p>Lora stressed that, in order to secure continued funding for the colleges, it is crucial to demonstrate how the consortium’s efforts directly contribute to the objectives outlined in the funding applications. Telling a cohesive and compelling story about the impact of the work will be key to sustaining future support.</p>
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4:50 pm -5:05 pm	<p>Regional Director Updates Mary Watts, Adia Smith, Gary Potter</p>	<p>Mary Watts, Regional Director of Employer Engagement for the North Sub-Region, is dedicated to expanding work-based learning opportunities. Her focus is on placing students into paid positions within their fields of study—a valuable step that benefits both students and their colleges. Mary wants the community to recognize that their community college is committed to preparing students for the workforce, which, in turn, can lead to increased funding and enrollment for the institution.</p> <p>To support these goals, Mary has organized two Community of Practice Zoom meetings: one centered on Work-Based Learning and the other on Contract Education. These meetings aim to bring together educators, employers, and community partners to strengthen workforce development initiatives and enhance the support offered to students.</p> <p>Gary Potter, Regional Director Of Employment Engagement Central Sub Region, provided an update on efforts to align work with the priorities of the region. To support this, he developed a Sub-Region Priority Form, and asked the voting SC members to complete and submit it via Google Forms. Additionally, the list of Current SACA Industry Endorsers has been updated, ensuring alignment with industry partners and their endorsement of relevant programs.</p> <p>Adia Smith, Regional Director of Employment Engagement South Sub Region, highlighted the frequent collaboration among Regional Directors, who bring a diverse range of skills to their roles. Currently, the Regional Directors are developing a report detailing various events they attend, specifically relating to the Strong Workforce initiative and program goals. Adia expressed interest in streamlining support for the SC and is requesting feedback on the Sub-Region Priority Form that Gary shared. This input will help refine their approach to better assist the SC in achieving their objectives.</p> <p>To enhance this support, Adia is requesting feedback on the Sub-Region Priority Form that Gary Potter distributed. This input will help refine their approach and improve the resources available to the SC.</p> <p>Lora announced regular meetings with Regional Directors and sub-regions, promoting collective work. She seeks suggestions for evenly distributing colleges amongst Regional directors, currently unevenly allocated, and requests input.</p>
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5:05 pm - 5:15 pm	CCCCO, Center of Excellence, Pathway Coordinator Updates	<p>Patricia Salinas, Director CVML/Center of Excellence, and Angela Steitz, Program Specialist, joined us, sharing their services via handout. They invited colleges to schedule meet-and-greets and announced dashboards will be available by December, pending data validation.</p> <p>Jay Singh, Guided Pathway Regional Coordinator, provided an overview of support services available to colleges, emphasizing expertise in implementation, professional learning, and staff development.</p> <p>Lisa Robles, Guided Pathway Regional Coordinator, emphasized the importance of understanding college-specific initiatives to enhance support. Amanda Issa, Guided Pathway Regional Coordinator, was formally introduced.</p>
5:15 pm - 5:30 pm	Grow Apprenticeship California/Launch Justin Susi & Adriana Fonseca	<p>Justin Susi, Associate Director/Higher Ed Partnerships, gave a brief introduction and discussed the high level of work they are doing. Justin presented a powerpoint to understand Adriana Fonseca, Regional Apprenticeship Manager CVML Launch Apprenticeship Network, role and how she will contribute moving forward if the position is renewed.</p>
5:30 pm -6:00 pm Dinner Break		



6:00 pm -7:35 pm	Breakout Sessions: Deans CTE Staff	<p>Lora briefed the SC voting members on allocating remaining Marketing funds (\$71,776.93). Colleges are invited to express interest via email. Grant Emeris emphasized the necessity of MOUs and COIs; Lora will research and update the SC accordingly.</p> <p>Beatrice reminded the SC that region-wide funds for categories 7 & 8, previously approved by vote, are now accessible in the google share drive.</p> <p>Beatrice clarified marketing funds are supplementary to colleges' existing allocations.</p> <p>Regional Partner Topics: The round table conversation with regional partners talked about partnerships with outside agencies and strategies and tips for best practice ideas for the following topic areas:</p> <ul style="list-style-type: none">• Apprenticeship Programs• Incumbent Workers• COS partners with Kaweah Delta to upskill employees in the LVN to RN program.• Contract Ed Partnerships with Employers• ETPL training collaboration• Child Development Apprenticeship programs - (High School Paraprofessional and Dual Enrollment)• ECEPTS - On the Job Training Internships and Apprenticeships• LAUNCH Apprenticeship partnerships <p>The format was an informal conversation to build a community of practice within the group to collaborate throughout the region.</p>
7:35 pm	Report-Out Closing/Adjournment Lora Larkin	Lora extended appreciation to all participants for their engagement and concluded the meeting.
7:35 pm - 8:00 pm	CVML Team Meeting Lora Larkin	



Center of Excellence Newsletter:	https://conta.cc/3XdKNoM
Upcoming:	Upcoming CVML SC meetings can be found here .

Program Approvals

Program Names		College	Submission Date	Approval Date	Vote Count
1.	Photography Certificate of Achievement	BC	10/09/2024	10/16/2024	Approved by 9 votes: TC, Lemoore, COS, Coalinga, Clovis, BC, PC, Merced and FCC
2.	Media Arts Certificate of Achievement	BC	10/04/2024	10/16/2024	Approved by 9 votes: COS, TC, Lemoore, Coalinga, Clovis, BC, PC, Merced and FCC
3.	Recreation, Parks, and Tourism Management Certificate of Achievement	BC	10/01/2024	10/16/2024	Approved by 9 votes: TC, Clovis, COS, FCC, Coalinga, Lemoore, BC, PC and Merced
4.	Electrical Systems Technology, Electrical Safety	FCC	09/24/2024	10/16/2024	Approved by 9 votes: Lemoore, COS, BC, PC, Clovis, TC, Coalinga, FCC and Merced
5.	Light Duty Diesel Performance Certificate of Achievement	BC	09/20/2024	10/16/2024	Approved by 9 votes: FCC, Merced, Coalinga, BC, TC, Lemoore, COS, PC and Clovis
6.	Engine Performance Certificate of Achievement	BC	09/20/2024	10/16/2024	Approved by 9 votes -FCC, Merced, Coalinga, BC, TC, Lemoore, COS, PC and Clovis
7.	Certificate of Achievement in Equipment Technician Level 2	COS	10/17/2024	10/22/2024	Approved by 9 votes: Clovis, TC, COS, FCC, Coalinga, Madera, Cerro Coso, Merced and Lemoore
8.	Certificate of Achievement in Paramedicine	COS	10/17/2024	10/22/2024	Approved by 9 votes: Clovis, TC, COS, FCC, BC, Coalinga, Madera, Cerro Coso, Merced