



Steering Committee [folder link](#) and Website: www.crconsortium.com

Steering Committee (SC) Meeting | December 6, 2024 | 9:00 am to 3:00 pm

Hosted by Fresno City College

Location: [First Responders Campus](#) 3300 E. North Ave. Fresno, CA 93725

Classroom 106G

Steering Committee Members:

<input checked="" type="checkbox"/> Rozanne Hernandez (Bakersfield)	<input type="checkbox"/> Bobbi Mahfood (Coalinga)	<input checked="" type="checkbox"/> Becky Barabe (Fresno)	<input checked="" type="checkbox"/> Bryan Tassej (Merced)	<input checked="" type="checkbox"/> Dave Clark (Reedley)
<input checked="" type="checkbox"/> Nicole Griffin (Cerro Coso)	<input type="checkbox"/> Brandon Price (Columbia)	<input checked="" type="checkbox"/> Grant Ermis (Lemoore)	<input type="checkbox"/> Martha Robles (Modesto)	<input checked="" type="checkbox"/> Jonna Schengel (Sequoias)
<input type="checkbox"/> Laura Hill (Clovis)	<input type="checkbox"/> Pedro Martinez (Delta)	<input checked="" type="checkbox"/> Justin Garcia (Madera)	<input type="checkbox"/> Osvaldo Del Valle (Porterville)	<input checked="" type="checkbox"/> Devin Daugherty (Taft)

Time	Agenda	Notes
10:00 am - 10:05 am	Welcome and Steering Committee Agenda Lora Larkin	Lora Larkin, Executive Director/Regional Chair , announced that a contact list is being circulated among the Deans for updates. This list will be used to identify recipients for our weekly updates and ensure proper dissemination of information. Regional Directors will also begin sharing updates. To facilitate this process, we want to ensure the contact list is accurate and up-to-date, enabling our team to effectively distribute the information.
10:05 am - 10:15 am	Fiscal Updates Beatrice Licon Overview Dashboard	<p>Beatrice Licon, Director of Programs and Compliance, introduced a new Smartsheet document she created in response to the Deans' request for a consolidated resource containing all necessary fiscal information. This Smartsheet pulls data directly from Nova, with no password required for access. It is important to note that the document does not integrate with Banner; instead, it captures all information entered into Nova.</p> <p>Beatrice shared plans to enhance the document by adding a column for deadlines to assist Deans with reporting, as well as a "percentage unspent" column for better financial tracking. She strongly encouraged feedback from the Deans to ensure the document meets their needs. Additionally, hyperlinks will be incorporated for individual colleges to provide a comprehensive overview via the main Dashboard.</p> <p>Lora emphasized the importance of plan management from the Deans and suggested exploring qualitative</p>



		<p>methods to assess the impact of allocated funds.</p> <p>Beatrice also provided updates on SWP 7 and SWP 8 processes. She announced that SWP 7 is now open for those approved for the third-year extension, reminding Deans to input their budgets but leave them open, as she will finalize closures on December 11, 2024. Regarding SWP 8, an email will be sent to the Deans in early January for any revisions, and she will close the process on February 15, 2025.</p>
10:15 am - 10:20 am	<p>Approval of Minutes 10/22/2024 Program Approvals Lora Larkin</p>	<p>VOTE: Becky Barabe motioned to approve all approved programs. Devin Daugherty seconded the motion. The motion was carried unanimously.</p> <p>VOTE: Minutes from 10/22/24 to be sent via email from Lora for a vote.</p>
10:20 am - 11:15 am	<p>Faculty & Student Training Dave Teasdale & Samantha Quinones</p>	<p>Faculty train-the-trainer opportunities, student training, and project-based learning for the DOE Industrial Training & Assessment Center project. Presentation Powerpoint located on google drive.</p>
11:15 am - 11:30 am	<p>CTE Training Loren Kelly</p>	<p>Discussion on Spring Training; Funding for training materials.</p> <p>Lora informed the Deans that Loren will be transitioning from CTE training. She also proposed the idea of potentially purchasing CTE training programs and materials for their consideration. Group discussion ensued regarding stipends for instructors to encourage training. There will be follow-up at the next SC meeting.</p>
11:30 am - 11:40 am	<p>Grow Apprenticeship California Adriana Fonseca</p>	<p>Adriana announced that the Grow Apprenticeship California program and the Los Angeles Consortium have provided \$100,000 in regional funding to support collaboration among consortium colleges in developing new apprenticeship programs in non-traditional sectors. The first in-person meeting took place on November 13 in Burbank, with remarkable participation from the colleges. The next meeting is scheduled for January 13, 2025.</p> <p>Lora requested that Deans share the contact information of individuals who can address questions regarding apprenticeship readiness and forward this information to Adriana.</p> <p>An apprenticeship tab will be added to the CVML website for dates and access to all resources.</p> <p>A Flyer was handed out to the group of finalized dates for the Regional apprenticeship meetings.</p>



11:40 am - 11:50 am	Graduation Alliance Catherine Castillo	Enrollment management system for contacting dropped students for increase in conversions. Catherine Castillo and Donald Derment delivered a presentation on behalf of Graduation Alliance, outlining strategies to enhance enrollment management through the use of targeted calls, emails, and text messages.
11:50 am - 12:30 pm	COE Data Dashboards Patricia Salinas	Patricia and Ignacio provided a presentation on data dashboards, focusing on enrollment data, retention, certificates, and degrees, as requested by the Deans. The initial focus will be on four key areas: Manufacturing, Healthcare, Transportation, and Agriculture. Ignacio has been working to compile the required data, and the dashboard now includes information on over 200 CTE programs across all 15 colleges. The dashboard integrates two primary data sources: Data Vista and Tableau. It is accessible through the CVML website under quick links .
12:40 pm-12:55 pm Tour		
12:30 pm-1:00 pm Lunch		
1:00pm - 3:00 pm	Competency Based Education	Information, SC member small work groups CTE Staff Roundtable discussions
1:00 pm - 3:00 pm	Public Safety Sector Discussion	Fire/Law Enforcement Administrators and Staff to join Tim Hahn, Kevin Pendley & Peter Cacossa. This was to be rescheduled at a later date.
Center of Excellence Newsletter:	https://conta.cc/3XdKNoM	
Upcoming:	Upcoming CVML SC meetings can be found here .	



Program Approvals

Program Names		College	Submission Date	Approval Date	Vote Count
1.	Vocational Nurse	Modesto College	10/24/2024	12/02/2024	Approved by 9 votes: COS, FCC, TC, Lemoore, Clovis, Columbia, PC, Merced and Coalinga
2.	Human Services	BC	11/14/2024	12/04/2024	Approved by 9 votes: Merced, Coalinga, COS, Clovis, FCC, Lemoore, TC, Cerro Coso and PC
3.	Beverage Management Certificate	PC	11/15/2024	12/04/2024	Approved by 9 votes - Merced, Coalinga, COS, Clovis, FCC, Lemoore, TC, Cerro Coso, PC
4.	Computer Graphics Foundations	Modesto College	11/04/2024	12/05/2024	Approved by 9 votes: TC, FCC, Coalinga, COS, Clovis, Columbia, PC, Merced, BC
5.	Smart Agriculture	Coalinga College	10/24/2024	12/05/2024	Approved by 9 votes: COS, FCC, TC, Merced, Lemoore, Clovis, PC, Coalinga, BC (Columbia - Abstain)
6.	Criminal Justice Associate of Arts	BC	11/14/2024	12/05/2024	Approved by 9 votes: Clovis, Merced, COS, FCC, TC, Coalinga, Lemoore, PC and BC
7.	Correctional Administration Associate of Arts	BC	11/14/2024	12/05/2024	Approved by 9 votes - Merced, Coalinga, Clovis, FCC, COS, TC, Lemoore, PC and BC
8.	Community Health Worker	Modesto College	11/04/2024	12/05/2024	Approved by 9 votes: TC, FCC, Coalinga, COS, Columbia, PC, Lemoore, Merced, Clovis, BC
9.	Certified Phlebotomy Technician Job Skills Certificate	BC	11/16/24	12/05/2024	Approved by 9 votes - Coalinga, Lemoore, FCC, TC, Clovis, Cerro Coso, PC, COS, BC
10.	Residential Electrical Installer	Modesto	11/27/24	12/05/2024	Approved by 9 votes: COS, Lemoore, FCC, Merced, Coalinga, TC, Clovis, PC, BC

11.	Applied Electrical Technology	Modesto	11/27/24	12/05/2024	Approved by 9 votes: FCC, COS, Lemoore, Coalinga, TC, Clovis, PC, Merced, BC
12.	Automation Technician	Modesto	11/27/24	12/05/2024	Approved by 9 votes: FCC, COS, Lemoore, Coalinga, TC, Clovis, PC, Merced, BC
13.	Digital Video Production for Business Certificate	PC	11/15/2024	12/5/2024	Approved by 10 votes - Merced, Coalinga, Clovis, FCC, COS, Lemoore, TC, PC, BC, Madera
14.	Culinary Arts	PC	11/15/2024	12/05/2024	Approved by 9 votes - Merced, Coalinga, Clovis, FCC, COS, Lemoore, TC, PC and BC
15.	Basic Automation Training	Modesto	11/27/24	12/05/2024	Approved by 9 votes: FCC, COS, Lemoore, Coalinga, TC, PC, Merced, BC and Clovis
16.	Electro-Mechanical Technical Assistant	Modesto	11/27/24	12/05/2024	Approved by 9 votes: FCC, COS, Lemoore, Merced, Clovis, Coalinga, TC, PC and BC
17.	Electrotechnical Assistant	Modesto	11/27/24	12/05/2024	Approved by 9 votes: FCC, Lemoore, Merced, Clovis, Coalinga, TC, PC, COS and BC
18.	Fitness Specialist	Modesto College	11/04/2024	12/05/2024	Approved by 9 votes: TC, FCC, Coalinga, COS, Columbia, PC, Merced, Clovis and BC
19.	Electrical Business Entrepreneurship	Modesto	11/27/24	12/05/2024	Approved by 9 votes: FCC, COS, Lemoore, Clovis, Coalinga, TC, PC, Merced and BC
20.	Electrical Installer	Modesto	11/27/24	12/05/2024	Approved by 9 votes: FCC, COS, Lemoore, Merced, Clovis, Coalinga, TC, PC and BC
21.	Electrical Maintenance Assistant	Modesto	11/27/24	12/05/2024	Approved by 9 votes: FCC, COS, Lemoore, Merced, Clovis, Coalinga, TC, PC and BC
22.	Respiratory Therapy Associate of Science	BC	11/16/24	12/05/2024	Approved by 9 votes - COS, Coalinga, Clovis, FCC, TC, Cerro Coso, PC, BC, Madera



23.	Basic Electrical Training	Modesto	11/27/24	12/05/2024	Approved by 10 votes: FCC, COS, Lemoore, Clovis, Coalinga, TC, Merced, BC, PC and Madera
24.	Clinical Medical Assistant	BC	11/18/24	12/05/2024	Approved by 9 votes: COS, Coalinga, Lemoore, FCC, TC, Clovis, PC, BC and Madera