



Steering Committee [folder link](#) and Website: www.crconsortium.com

Steering Committee (SC) Meeting | Friday, October 27 | 10:00 am to 3:00 pm

Location: Merced College, AGIT Building, Classrooms AGIT-130 and AGIT-131.

Steering Committee Members:

<input checked="" type="checkbox"/> Anthony Cordova (Bakersfield)	<input checked="" type="checkbox"/> Devin Daugherty (Taft)	<input checked="" type="checkbox"/> Becky Barabe (Fresno)	<input checked="" type="checkbox"/> Bryan Tassej (Merced)	<input checked="" type="checkbox"/> Danell Hepworth (Delta)
<input checked="" type="checkbox"/> Dave Clark (Reedley)	<input checked="" type="checkbox"/> Jonna Schengel (Sequoias) Represented by Ashley Land	<input type="checkbox"/> Bobbi Mahfood (Coalinga)	<input checked="" type="checkbox"/> Kris Costa/Amy Baker (Lemoore)	<input type="checkbox"/> Laura Hill (Clovis)
<input checked="" type="checkbox"/> Nicole Griffin (Cerro Coso)	<input checked="" type="checkbox"/> Osvaldo Del Valle (Porterville)	<input checked="" type="checkbox"/> Martha Robles (Modesto)	<input type="checkbox"/> Justin Garcia (Madera)	<input checked="" type="checkbox"/> Brandon Price (Columbia)

Pre-Meeting Fiscal Technical Assistance 8:30 to 9:30 am/Breakfast Served 8:00-10:30 am/Lunch served 12:00 to 12:45 pm
Merced CTE Tours at 12:00 pm & 3:00 pm

Time	Agenda	Minutes
10:00 am-10:10 am	Welcome from Merced College President Chris Vitelli and Bryan Tassej, Dean	Bryan Tassej welcomed the CVML Steering Committee members and introduced Merced College President, Chris Vitelli . President Vitelli welcomed the Steering Committee and addressed his appreciation for all the hard work being done by the committee.
	Fiscal Updates	Dr. Jessica Grimes reminded the CVML Steering Committee about the SWP 6 Close out Memo . The invoices should be dated no later than December 31, 2023 (the end of the performance period). There was also a request for the colleges to provide information on SWP 6, 7, & 8 from the CVML Fiscal Team. Here is the link where the information can be inputted.
	CCCCO Updates	Dr. Jessica Grimes introduced the region’s new Regional Monitor, Dalbir Singh (dsingh@cccco.edu), from the Chancellor’s Office. Dalbir went over the CCCCCO updates. All CCCCCO updates information can be found in this folder . The following question was asked by Beatrice Licon: “On NOVA, for any of the plans under JeanClaude Mbomeda, will the role be assigned to you, or should we still email JeanClaude?” Dalbir said that as of November 1, 2023, he would be the primary contact.

Steering Committee Votes (CTE Deans)

Motion/Second/Approval (MSA)



10:10-11:45 am	September 8, 2023 Minutes	VOTE: Brian Tassej moved to approve the September 8, 2023, minutes, and it was seconded by Becky Barabe. The motion was carried unanimously.
	Program Review Rubric & Program Approvals (see pp. 2)	<p>VOTE: Devin Daughtery motioned to approve all approved programs. Brian Tassej seconded the motion. The motion carried.</p> <p>Dr. Jessica Grimes introduced the topic of program review rubric because questions had arisen from the committee members about having different interpretations regarding when a program should be approved or not.</p> <p>Dr. Grimes provided the CTE Programs slide deck in the Google folder, which contains details about how to get a program approved and what are the requirements. Upon the request of the September 8th Steering Committee meeting, Rebecca Murillo, Program Director of Strong Workforce and who also works with the Regional CTE platform, was asked to develop the Program Review rubric. There was a discussion of the draft CVML Program Review Rubric regarding the <i>PCAH 8th edition</i> and what the steering committee could do to determine whether (or not) a program should be recommended. All program review materials discussed can be found in the following folder. The link for JotForm can also be found in the folder.</p> <p>Further discussion on this topic ensued:</p> <p>Bryan Tassej suggested having a regional advisory to help with the process.</p> <p>Nicole Griffin stated that the form would be useful for the creators of the program to complete as a checklist prior to sending through the region.</p> <p>Becky Barabe advised the CVML regional consortia to define the labor market information by college region.</p> <p>David Clark commented that his understanding regarding the local curriculum committee process is that it is supposed to review programs submitted, then approve/deny. For CTE courses, there was an additional approval step through the regional consortia. So, the question of the program review committee's role, ie the steering committee deans, has always been, what is germane to the region? Can we really overturn a decision made at the local college because of a mistake the local dean made? As deans on the program review committee, what are the parameters of the authority? It's uncomfortable disapproving a college at the regional level if at the local level it was approved. David suggested that there is a need to define the region's role in this. The local process should be trusted and their LMI reports.</p> <p>Dr. Grimes highlighted that the <i>PCAH 8th edition</i> states that the regional consortia provides leadership for colleges to do the</p>

		<p>following:</p> <ul style="list-style-type: none"> · Integrate and coordinate economic development and CTE programs and services, · Develop and coordinate staff development, · Increase the knowledge of programs and services in the region and disseminate best practices. <p>It also indicates that the regional consortium needs to look for evidence of Labor Market Data (LMI) and identifies various ways of acquiring that information. Dr. Grimes added that when looking at the most recently updated PCAH, it expands on what is meant as evidence for Labor Market Information. However, whether a program is approved or not hinges on the advisory committee meeting minutes. Some are looking for a specific number of industry representation to constitute a recommendation. Others are concerned that “recommendation” needs a greater level of specificity, ie a vote. Grimes mentioned that the CVML website provides a guideline on advisory meeting minutes at this link.</p> <p>Concluding the discussion it was decided that the JotForm would be a tool used for preparation of new program submissions, particularly for new faculty so could be used as a guideline rather than a rubric. Additionally, it was suggested that the program recommendation rubric should consider if the program has demonstrated adequate demand and is not duplicative, in terms of a suggested mile radius.</p>
<p>Standing Information Items</p>		
<p>1:00-3:00 pm</p>	<p>K14 TAP and K12 PC Updates/K12 SWP 6</p>	<p>K14 TAP and K12 PC Updates/K12 SWP 6:</p> <p>K12 Program Coordinator Reports:</p> <p>Kenny Lopez (WHCCD) updated the steering committee about the current projects he’s working on. One, in particular, is connecting middle schools to the high school ROP programs to increase hands-on experience with the community colleges.</p> <p>Kevin Fox (YCCD) shared that he is working regionally, focusing on health care. He is also working with Delta College to connect their robotics program to industry partners across the county.</p> <p>Carly Sexton (SJDCCD), who is taking over for Pam Knapp, is currently working on developing a website where industry and</p>

		<p>business can cohesively work together.</p> <p>Michelle Wong (SCCCD) shared that they've been working on career exploration workshops for the middle schools and high schools. They had the opportunity to speak with the students about their interests and help indicate what local colleges students could go to based on their career interests. Their office also hosted a CTE Expo where the students had a welding competition on site, conducted heart dissections, and learned about automotive programs, and culinary art experiences.</p> <p>Grecia Pacheco (COSCCD), has been working on a CTE Handbook, which includes all the K12 CTE Programs connecting them to the college programs. This alignment allows students and parents to know what is available to them. Grecia is also working on sparking teacher and faculty conversations about curriculum alignment and strategies. Also, they had a successful CTE Summit with wonderful feedback. Grecia is also supporting the dual enrollment collaborative efforts that the Tulare Kings County is putting together. Lastly, Grecia will be working to create college and career workshops at Porterville College.</p> <p>Lily Pulido (MCCD) provided an update that they've been reviewing all the CTE courses for the high schools that feed into Merced Community Colleges. They will have a CTE Pathway alignment meeting in December 2023 with Merced College to discuss the possibility of more courses becoming dual enrollment courses. They currently have 8 dual enrollment classes and 5 additional ones which will start in Spring 2024. Lily is also introducing career exploration to middle schools. Lily's focus is on dual enrollment.</p> <p>Director of K14 TAP, Dr. Octavio Patiño, shared that the Pathway Coordinators had a professional development meeting. In that meeting, they created a Canvas course for new Pathway Coordinators. Also, he reported that the Selection Committee is currently working on reviewing K12 SWP round 6 applications. The CVML region was allotted ~\$20 million for this year. This summer, the Pathway Coordinators worked on an excel data sheet which includes:</p> <p>In response to a question about regional alignment of K12 to community college programs, Dr. Patiño stated that efforts are underway. For instance, the Pathway Coordinators worked on a project to align programs to CCs in their service area and are refining that data. Dr. Patiño also stated that subregionally in the South CVML, there is a team exploring a program called KIDS, Kern Integrated Data System, to expand further via the K16 Education Collaborative Grant.</p> <p>Dr. Jessica Grimes added that the Cradle to Career Initiative received funding from the State Chancellor's office where Dr. Craig Hayward is leading this project that includes scaling this project statewide with multiple dashboards.</p>
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<p>Region-Wide Projects Update: Amatrol Jobspeaker Launch CVML LinkedIn Learning Talent Pipeline Management Academy</p>	<p>Region-Wide Projects Update:</p> <p>Amatrol:</p> <p>CVML Regional Director for the Central Subregion, Gary Potter, shared updates about Amatrol. As of July 1st through October 25th, 2023, there have been 356 licenses activated. The following colleges have asked to participate in the program but have not participated yet: Bakersfield College is not active. Reedley College has courses created but no licenses activated. West Hills College Lemoore has 86., Taft College is not active. Clovis College has 29. Fresno City College created courses but no licenses issued. Porterville College is not active. College of the Sequoias created courses but is not active. Merced has 119. Delta has 118, and Modesto is planning to begin Spring 2024. In total, there are 12 campuses interested but in various stages of implementation of the Amatrol program.</p> <p>Oswaldo asked how many campuses are sending instructors to the March 25-29, 2024 SACA training in the Visalia Training Resource Center. Gary stated that 16 instructors have shown interest in attending the training and that there are up to 13 credentialing opportunities for instructors. Also, he stated that there will be an employer showcase where instructors can certify other instructors if they cannot make it to the training. Gary stated that he would send a followup email to the colleges about Amatrol.</p> <p>Becky Barabe requested that Gary send out a list of colleges who are interested in the SACA training and the deadlines for the training.</p> <p>Jobspeaker:</p> <p>Regional Director for the South Subregion, Adia Smith, shared that the Jobspeaker third quarter report was sent out on Tuesday, October 24, 2023. This report provided a more comprehensive analysis. In this data, it has been evident that there has been an increase in students being hired. The second quarter report may show a decline, but that is in part because of it representing hiring in the summer: students are not active on Jobspeaker during the summer months. Adia stated that if anyone has any questions on how they can utilize those metrics, she's happy to help. She also mentioned that September 12, 2023 was the first of the</p>	
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		<p>use LinkedIn Learning for Student services, Career services, Instructor services, etc. They will have general topics but will be taking questions from those attending.</p> <p>Talent Pipeline Management Academy</p> <p>Grimes also went over the Request for Proposal for the Talent Pipeline Management Academy and asked the steering committee to look over the RFP and advise if recommendations/ changes. She also requested for advice on a timeline to submit a proposal for TPMA. After all revisions are made into a final draft, the RFP can be added to the CVML Website. Dr. Grimes will send out the Request for Proposal form and poll to the steering committee, so it will be ready by the December 1, 2023 CVML Steering Committee meeting.</p> <p>In addition to the above, she emphasized the importance of selecting an industry sector that is high need and not duplicative. TPMA is an organized approach that requires a mutually beneficial partnership. In selecting a sector, she mentioned the application can be developed online with a drop-down menu, so applicants can select sectors pre-selected by the steering committee.</p> <p>The following feedback was provided on the TPMA RFP:</p> <p>Bryan Tassej shared the need for Advanced transportation for the North CVML.</p> <p>Tony Cardova posed the following question: since there are other entities out there that are doing similar work, how do we not duplicate that? Grimes stated that the focus would be to only focus on industries that don't already have the structure that TPM provides.</p> <p>Becky Barabe stated she believed a 12-to-18-month period would be a good time frame, with 6 months for training, followed by 1 year to implement. She suggested that it would be appropriate to set a budget of up to \$100,000.00 for the program proposal. Another suggestion in determining which sectors to focus on was to use a poll for each subregion to decide its top 3 priority sectors. Also, Becky stated that she would like to see something construction related.</p>	
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	COE Employer Needs Assessment, Preliminary Results	<p>Nora Seronello was not able to make it to the meeting.</p> <p>Dr. Jessica Grimes updated the Steering Committee that the transition of the Center of Excellence to State Center will be in January 2024. Nora and her team continue to respond to requests for LMI reports until the end of December 2023. Afterwards, State Center will begin January 1, 2024. Also, she went over the memo from the Chancellor’s office that states “Pending Board of Governor’s approval, grant commencement will be December 1, 2023. These grants will not be formally awarded until after Board of Governors’ approval, and institutions included in this notification should not make public statements indicating the receipt of funding until after the Board of Governors’ approval.” State Center is abiding by this statement and plans to disclose further details, accordingly.</p>	
	SWP Regional Projects Share Out	Dr. Jessica Grimes reminded the Steering Committee that the plans for SWP 8 are due October 31, 2023.	
	Virtual Career Center: COS, SJD, WHCL	The College of the Sequoias, San Joaquin Delta, and West Hills College Lemoore are working on the Virtual Career Center project. Ashley Land said it is in the planning stages. Amy Baker mentioned that from June 2023 through September 30, 2023 there have been 1,800 users that have attended about 400 sessions. Students have different career exploration opportunities through the Virtual Career Center. Danell Hepworth stated that SJDC are in the early stages of implementation.	
Upcoming:	Competency Based Education (11/8/2023 & Registration Link), CVML SC Meeting at Taft College on 12/01/2023 & Launch CVML (Apprenticeship) Upcoming CVML SC meetings can be found here . 12/8 Fresno City College hosting High Road Construction Careers convening		

Program Approvals

Program Names	College	Submission Date	Approval Date	Vote Count
1. Plant Science COA	Bakersfield	09/15/2023	09/29/2023	Approved by 9 votes- COS, BC, Modesto, TC, Madera, FCC, Cerro Coso, Clovis, and PC
2. Plant Science A.S.	Bakersfield	09/15/2023	09/29/2023	Approved by 9 votes- COS, BC, Modesto, TC, Madera, FCC, Cerro Coso, Clovis, and PC
3. Computer Application Specialist, A.S.	Cerro Coso	09/25/2023	09/29/2023	Approved by 9 votes-FCC, WHCL, BC, Merced, TC, Clovis, Cerro Coso, COS, and PC
4. Microsoft Applications Specialist COA	Cerro Coso	09/25/2023	09/29/2023	Approved by 9 votes- FCC, WHCL, BC, Merced,TC, Clovis, Cerro Coso, COS, and PC



5.	Computer Application Specialist, COA	Cerro Coso	09/25/2023	10/05/2023	Approved by 10 votes -FCC, WHCL, BC, TC, Clovis, Cerro Coso, COS, PC, Merced, and WHCC
6.	Computer Application Specialist (Level 2) COA	Modesto	09/28/2023	10/23/2023	Approved by 9 Votes- COS, TC, WHCL, BC, Merced, WHCC, Cerro Coso, Clovis and FCC
7.	Drone Technician COA	Modesto	10/06/2023	10/23/2023	Approved by 9 votes -COS, Merced, WHCC, TC, BC, Modesto, WHCL, Clovis, FCC
8.	Electric Vehicle COA	Modesto	10/06/2023	10/23/2023	Approved by 9 votes -COS, Merced, WHCC,TC, BC, Modesto, Clovis, Cerro Coso and PC
9.	Computer Electronics (Level 3) A.S.	Modesto	10/06/2023	10/23/2023	Approved by 10 votes -COS, Merced, TC, BC, Modesto, WHCC,Clovis,PC, WHCL and FCC
10.	Computer Electronics (Level 4) A.S.	Modesto	10/06/2023	10/23/2023	Approved by 10 votes -COS, Merced, WHCC, TC, BC, Modesto, Clovis, PC, WHCL, and FCC
11.	Equipment Technician.	WHCC	10/17/2023	10/24/2023	Approved by 10 votes-COS, FCC, TC, Merced, BC, Clovis, WHCL, PC, WHCC and Cerro Coso
12.	Entry Level Diesel Mechanic	WHCC	10/17/2023	10/24/2023	Approved by 10 votes-COS, FCC, TC, Merced, BC,Clovis, WHCL, PC, WHCC and Cerro Coso
13.	Entry Level Truck Driving	WHCC	10/17/2023	10/24/2023	Approved by 10 votes- COS, FCC, TC, Merced, BC, Clovis, WHCL, PC, WHCC and Cerro Coso
14.	Professional Driving	WHCC	10/17/2023	10/24/2023	Approved by 10 votes-COS, FCC, TC, Merced, BC, Clovis, WHCL, PC,WHCC and Cerro Coso
15.	Coaching Certificate of Achievement	BC	10/20/2023	10/24/2023	Approved by 10 votes- BC, TC, COS, WHCC, FCC, Clovis, Merced, WHCL, PC and Cerro Coso