

SMALL BUSINESS

We invest in California's economic growth and global competitiveness through industry-specific partnerships, education, training and services that contribute to a highly skilled and productive workforce.



Occupations	Annual Job Openings	Median Hourly Wages	Annual Median Salary
Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	2,586	\$17.17	\$35,714
Bookkeeping, Accounting, and Auditing Clerks	1,864	\$18.66	\$38,805
First-Line Supervisors of Office and Administrative Support Workers	1,545	\$24.52	\$51,011
Billing and Posting Clerks	612	\$16.32	\$33,939
Executive Secretaries and Executive Administrative Assistants	485	\$25.33	\$52,687
First-Line Supervisors of Non-Retail Sales Workers	297	\$23.74	\$49,387
Payroll and Timekeeping Clerks	287	\$19.74	\$41,051

Source: Economic Modeling Specialists Int'l (EMS). Central Valley/Mother Lode Center of Excellence.

COLLEGES

Business Programs

- Bakersfield College
- Cerro Coso College
- Clovis College
- College of the Sequoias
- Columbia College
- Fresno City College
- Merced College
- Modesto Junior College
- Porterville College
- Reedley College
- San Joaquin Delta College
- Taft College
- West Hills-Coalinga College
- West Hills-Lemoore College



The **Small Business Sector** is an initiative of the California Community Colleges' Doing What MATTERS for Jobs and the Economy framework which invests in California's economic growth and global competitiveness through industry-specific partnerships, education, training and services that contribute to a highly skilled and productive workforce. Visit doingwhatmatters.cccco.edu to learn more.



The California Community Colleges is the largest system of higher education in the nation. It is composed of 72 districts and 114 colleges serving 2.1 million students per year. Community colleges supply workforce training, basic skills courses in English and math, and prepare students for transfer to four-year colleges and universities. The Chancellor's Office provides leadership, advocacy and support under the direction of the Board of Governors of the California Community Colleges