



Minutes Central/Mother Lode Regional Consortium Annual Planning Conference June 6-8, 2016 Monterey, CA

Meeting Attendees:

Steering Committee: Salvador Vargas (San Joaquin Delta), Thad Russell (COS), Pedro Mendez (Modesto JC), Jim Andersen (Merced College), Jacob Jackson (Fresno City College), Klaus Tenbergen (Columbia), David Clark (Reedley College), Linda Thomas (Clovis Community College), Cindy Collier (Bakersfield College), Tony Cordova (Taft College), Sam Aunai (Porterville College), Robert Pimentel (West Hills College, Coalinga), Michael Kane (Cerro Coso), Dave Bolt (for James Preston, West Hills College, Lemoore), Karri Hammerstrom (Regional Chair (RC)/SCCCD)

DSNs/TAPs: Dennis Mohle (ICT/DM DSN), Lorinda Forrest (Small Business DSN), Shelley Attix (Retail, Hospitality, Tourism DSN), Gurminder Sangha (Advanced Manufacturing DSN), Jeanette Benson (Global Trade and Logistics DSN), Linda Zorn (SN, for Valerie Fisher – HWI DSN), Nancy Gutierrez (SN, for Lori Marchy - Ag, Water and Environ. Tech. DSN), David Teasdale (Prop 39 Project Director TAP), Nora Seronello (Centers of Excellence TAP), Bob Hawkes (K-14 Pathways Director)

Guests: See last page

Monday, June 6, 2016

1. Welcome, introductions and conference overview
2. Presentation on the evolution of CTE at CA Community Colleges - Walter Di Mantova
3. Presentation on the collaboration between Central Valley Higher Education Consortium (CVHEC) and Central Regional Consortium - Dr. Sandra Caldwell, Dr. Benjamin Duran, Karri Hammerstrom
4. Panel on Dean’s Leadership Academy module - Jim Andersen, David Clark, Salvador Vargas
5. Discussion of CCCCO directives in relationship to \$200M Guidance - Walter Di Mantova, Karri Hammerstrom

Tuesday, June 7, 2016

1. M/S/A April 19, 2016 Meeting Minutes
2. M/S/A Receive and File: Program Endorsement Approvals, FY 2015-16 (4/16/16-6/3/16):

Program name	College name	Approval Due Date
Police Science AS Degree	San Joaquin Delta College	5/9/2016
Automation Technician - Mechatronics COA	San Joaquin Delta College	5/10/2016
Automation Technology - Mechatronics AS Degree	San Joaquin Delta College	5/10/2016
Computer Network Security Technology AS Degree	San Joaquin Delta College	5/10/2016
Electrical Technology - General Electrician Trainee COA	San Joaquin Delta College	5/10/2016
Electrical Technology AS Degree	San Joaquin Delta College	5/10/2016
Machining Technology AS Degree	San Joaquin Delta College	5/10/2016



Solar Photovoltaic Installation Technician COA	San Joaquin Delta College	5/10/2016
Fire Fighter Academy I COA	Bakersfield College	5/12/2016
Executive Chief Fire Officer COA	Bakersfield College	5/12/2016
Cyber Security Technician COA	Cerro Coso	5/13/2016
Cyber Security Technology AS-T Degree	Cerro Coso	5/13/2016
Advanced Information Systems AS Degree	Porterville College	5/25/2016
Business Information Systems AS Degree	Porterville College	5/25/2016
Computer Information Systems AS Degree	Porterville College	5/25/2016
Public Safety AS Degree	Porterville College	5/25/2016

3. Regional Chair report highlights:

- a. Regional plan must be approved by January, 2017. A series of planning meetings will be held for all stakeholders; a pre-planning meeting targeted to CIOs held on July 27, 2016. More details will follow.
- b. Vice Chancellor Van Ton-Quinlivan will be hosting a briefing for the CRC regarding the \$200M Strong Workforce Program:

Conference Call Details: June 22, 2016; 10:00 am – 11:00 am
 Phone: 888-886-3951
 Passcode: 9849864

- c. A webinar on the new Dual Enrollment Toolkit will be taped and available for viewing. The toolkit can be found at <http://www.careerladdersproject.org/cccode/>.
- d. A goal for next year would be to identify a program(s) to pre-approve curriculum for multiple colleges; LA/OC has a model to review.
- e. Linnie Bailey has been contracted to compile the narrative portion of CTE EF Final Reports. She will be contacting all CRC colleges in the near future. RC reminded all colleges that project reports can be submitted as soon as the project is completed.

4. CRC Strategic Planning (see attached slides)

Eric Ryan reviewed the strategic planning process, asking steering committee members for feedback on what has worked or not worked during the last year. Highlights from strategic area champions included:

- a. Communication and Leadership
 - i. The importance of getting the consortium’s ‘house’ in order before involving other entities.
 - ii. CRC marketing focus should first be colleges.
- b. Curriculum, Programs and Pathways
 - i. Program approval process is working well. Items to consider: when does the area reach saturation with programs? Are programs portable, scalable?
 - ii. It would be helpful to have a complete inventory of CTE programs in the CRC Region.
 - iii. Example - Workplace Internship regional project has held two meetings discussing strategies and best practices.
 - iv. How do community colleges become strong partners with K-12? Tulare/Kings Linked Learning is an excellent model.
 - v. A comment was made to add ‘tutoring’ to this section of the strategic plan
- c. CTE Student Support Services



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- i. Necessity of documenting what the region look like in terms of embedded CTE counselors.
 - d. Research and Data
 - i. Necessity of ongoing solicitation of reports concerning the region and notification when those reports are posted.
5. Presentation on Labor Market Information
Nora Seronello discussed Demand and Supply Data Tools from the COE. These excel tables are an excellent source for regional LMI, and are updated twice a year. The tables can be accessed at <http://coeccc.net/supply-demand/>.
6. Presentation on the State of Perkins in CRC Region - JeanClaude Mbomeda
7. Presentation on Managing Perkins Funds - Robin Harrington

Wednesday, June 8, 2016

1. Presentation of Regional Updates by DSNs and TAPs
2. Additional Reports and Announcements
 - a. Discussion of SW Contract Education Task Force - David Teasdale
 - b. Discussion of Counselor Conference, September 9, 2016 – Lorinda Forrest
3. Breakout Sessions
 - a. Track A: Deep Dive-Informal Roundtable Discussion on \$200M Regional Planning
 - b. Track B: Lean Canvas Model
4. Presentation on LaunchBoard 2.0 – Renah Wolzinger
5. Conference Adjournment

Standing Steering Committee Conference Calls

2nd Monday of the Month, 9:30am, as needed

- June 13
- July 11
- August 8
- September 12
- October 10
- November 14
- December 12
- January 9
- February 13
- March 13
- April 10
- May 8



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Upcoming CRC 2016-2017 Meetings

August 3, 2016; 9:00am-2:00pm

Clovis Community College, Herndon Campus

September 26, 2016; 4:00pm-8:00pm

Omni Ranch Las Palmas Hotel, Rancho Mirage
(Pre-CCCAOE)

November 17, 2016, 9:00am-2:00pm

Modesto Junior College

February 9, 2017, 9:00am-2:00pm

Columbia College, Sonora

Date TBD, 4:00pm-8:00pm

Pre-Spring CCCAOE

June 12-14, 2017

CRC Annual Planning Conference, Monterey

Additional Meetings

Date TBD

CVHEC Fall Board Meeting

CVHEC Spring Board Meeting

Pre-Regional Plan Meeting – CIO focus

SAVE THE DATE – JULY 26 & 27, 2016

Clovis Community College, Herndon Campus



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Central / Mother Lode Regional Consortium Planning Conference

Monterey, CA
June 6-8, 2016



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Getting Started

- **Introductions**
- **9:00- 12:00; Break at 10:15-10:30ish**
- **Agenda**
 - Debrief of What Has and Hasn't Been Working
 - Reporting Out of Progress from Last Year
 - Review of Draft of Revised Plan
- **Outcomes**

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Outcomes of This Session

1. **You'll Have Greater Clarity Regarding Our Overall Strategic Planning Process**
2. **A Refined Strategic Plan**
3. **Opportunities for Your Involvement in Executing the Plan**

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Strategic Planning Efforts Since March, 2015



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What's Been Working? What Hasn't Been Working?

What's Been Working in Our Overall Strategic Planning Process Over the Last Year?

- The plan has had champions different components of the plan; has provided people with a contact for more information
- Summary of progress; color-based measurement to indicate progress; tracking our level of progress
- Functioning of the group to provide feedback; people have been engaged
- Catalyzes our "best practice" conversations
- Deliberate and focused conversations with key constituents
- Guidance regarding goals;
- CRC distribution of forms/templates
- CTE Enhancement organization and follow-through has been good

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What's Been Working? What Hasn't Been Working?

What *Hasn't* Been Working in Our Strategic Planning Process Over the Last Year?

- Time; difficult to focus on this when we have so much on our plate; can make it harder to create quality work due to lack of time
- Dispersed region makes it difficult
- Sometimes conf calls don't do merit to process
- Not clear how each goal is directly related to the consortium's purpose and overall effectiveness of our efforts; how is that measured
- How to overlay impact on students; connect to more well-defined metrics
- Could use more support, regionally, regarding how we access/use funding
- Overall good direction, but there's barriers, perhaps ongoing, that we need to overcome; sometimes there are things that aren't in our control to change – be more realistic on what we can change
- New people to the team with a lot on their plates
- Looking at the one page it can be difficult to see what has been completed regarding each of the goals
- Could be improved upon – getting key stakeholders engaged in this process

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I. VISION AND MISSION					
<p>Vision: The Central/Mother Lode Regional Consortium is the premier regional collaborative that supports education and training to develop a skilled workforce in the Central/Mother Lode Region.</p> <p>Mission: The CRC facilitates and supports regional initiatives for its member colleges and key stakeholders. Through professional development, curriculum development, and collaborative communication and implementation, we collectively provide education and training to create a highly skilled workforce. The Consortium enhances workforce development in priority industry sectors by facilitating discussions and providing leadership.</p>					
II. STRATEGIC AREAS AND GOALS			III. IMPLEMENTATION		
Strategic Areas	Goals (One year or Less Actionable Items)	Co-Chair	Team	Due Date	Progress (Start, End, %)
I. Communication and Leadership (Strong Workforce Recommendations: 8.8, 11, 13, 15, 16, 17, 19, 21, 25)	A. Consortium Communication - Internal: Implement & refine documented communication plan.				
	B. Consortium Communication - External: Implement & refine documented communication practices, align external stakeholders per SORSM state guidance & create master list.				
	C. CTE Regional Marketing Collateral: Finalize draft pieces, print & distribute; continue to create CTE regional marketing collateral including success stories. (Utilize any existing regional marketing materials and marketing resources from the Consortium's office.)	Kari & Salvador			
	D. Leadership Development: Continue to implement leadership modules (i.e. Leadership Academy / CTE CRC 191).				
II. Curriculum, Programs and Pathways (Strong Workforce Recommendations: 1.2, 3.7, 5.8, 10, 11, 12, 16)	A. Program Alignment: Continue to identify best practices (i.e., CTE); develop summary sheets of pilot programs.				
	B. Course and Program Approval: Assess multiple college approval process (i.e., LACORC, C-ES); participate in CCCCO's "Lean Review" as available; address curriculum portability; target 100% use of COE LMI data for programs.				
	C. Best Practices - Student Outcomes: Identify and communicate best practices in program scheduling options, credit for prior experience, industry apprenticeships, career advancement academies, and program of study pathways.	Paula & James			
	D. Skills Builder Strategy: Identify/provide training for teaching; continued advocacy; continue work with Launchboard 2.0 to capture Skills Builder credit.				
III. CTE Student Support Services (Strong Workforce Recommendations: 1.2, 3, 12, 21)	A. Dedicated CTE Counselor: Identify & communicate best practices for sustainable, dedicated CTE counselor implementation at all colleges.				
	B. Internship Placement: Provide regional support to achieve 100% participation of CRC colleges of Internship/Workplace Development programs.	Jim A. & Robert P.			
IV. Research and Data (Strong Workforce Recommendations: 2, 3, 4)	A. Training Program: Offer trainings for colleges to address regional plan requirements and tracking; support continued Data Collection Meetings.				
	B. Internal Advocacy: Support COE efforts to document student success and equity advocacy approach; CRC needs assessment; keep colleges informed of changes; target 100% use of COE LMI data for program/enrollment applications.				
	C. Resource Page: Enhance & maintain CRC web site resources and links pages.	Nora & Service M.			
V. Regional Plan (Strong Workforce Recommendations: all - \$200 TBL - CCCCO Outlines)	A. Preliminaries: Selection of fiscal agent; COE/COO meetings; internal & external stakeholder meetings; development of a working group.				
	B. Planning Process: Meetings; crossworking of stakeholder plan/strategies.	Kari			
	C. Plan Adoption: January 31st.				
Overall Champion		Kari			

Colors for Tracking Progress on Goals
 Blue = Goal has been completed (file progressing or submitted)
 Green = Goal is on track (not completed by due date)
 Yellow = There are some issues and we may not complete this goal by the due date.
 Red = You're not to be kidding! There is no way we will meet the goal by the due date.

Vision and Mission

Vision: The Central/Mother Lode Regional Consortium is the premier regional collaborative that supports education and training to develop a skilled workforce in the Central/Mother Lode Region.

Mission: The CRC facilitates and supports regional initiatives for its member colleges and key stakeholders. Through professional development, curriculum development, and collaborative communication and implementation, we collectively provide education and training to create a highly skilled workforce. The Consortium enhances workforce development in priority industry sectors by facilitating discussions and providing leadership.

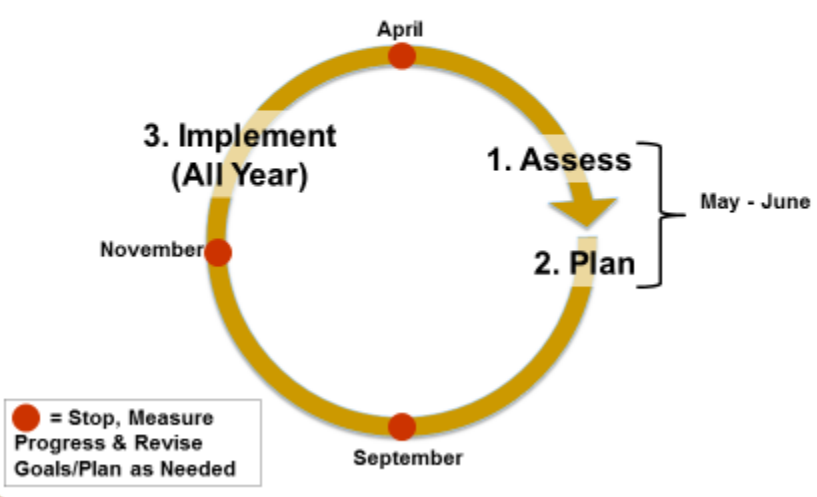


Five Strategic Areas

1. Communication and Leadership
2. Curriculum Program and Pathways
3. CTE Support Services
4. Research and Data
5. Regional Plan

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The Consortium's Annual Three-phase Strategic Planning Cycle



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The Process Going Forward

1. **Karri Facilitates Ongoing Process**
2. **Goal Teams Accomplish Goals**
3. **Measure Progress in August, December, and Next March**
4. **Revise and Adjust Plan as Needed**

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Strategic Planning Process Roles and Responsibilities

Overall Champion (Karri)

- Catalyze a supportive environment for our ongoing strategic planning process
- Provide support to Goal Champions
- Ensure that progress is measured and documented
- Ensure that plan is updated and revised as needed

Goal Champions

- Play a critical support role in helping to reinforce our overall strategic planning process
- Ensure that progress is made on goals in "your" strategic area
- Report out at quarterly steering committee meetings

Goal Team Members (TBD)

- Commit to being on a team that works together to complete a goal

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Next Steps

1. **All:** If you haven't done so already, be sure to let Karri know if you have any input to the goals on the strategic plan.
2. **All:** If you haven't done so already, be sure to let one of the goal champions know if you'd like to engage in completing one of the goals on the strategic plan.
3. **Goal Champions, Eric, Karri:** ASAP, set up conference calls to review the goals within each respective strategic area.
4. **Karri (with input from others):** Clarify what key, practical projects can be a focus of the consortium this year, with the objective of sharing these throughout the network and deep into the colleges
5. **Karri:** Consider facilitating a more in-depth conversation with the regional steering committee (or a subset therein) regarding the overall strategic planning process, direction, strategies, etc.

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Thank You!



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Annual Planning Conference Attendees				
1	Allyson	Adams	Admin. Aide	CRC
2	Jim	Andersen	Dean	MCCD
3	Bobby	Anderson	Dean	MCCD
4	Shelley	Attix	DSN	RHT
5	Sam	Aunai	Dean	Porterville
6	Diane	Baeza	Program Director	KCCD
7	Stephanie	Baltazar	Specialist	Bakersfield
8	Janet	Barbeiro	Assistant to VC	SCCCD
9	Colby	Barker	Adult Ed Coord.	CCOE
10	Jeanette	Benson	DSN	GTL
11	Patrick	Bettencourt	Dean	MJC
12	Dave	Bolt	VP	WHCCD
13	Sandra	Caldwell	President	Reedley
14	David	Clark	Dean	Reedley
15	Cindy	Collier	Dean	Bakersfield
16	Shelly	Conner	Dean	MCCD
17	Tony	Cordova	Director	Taft
18	Kris	Costa	Manager	TCOE
19	Clint	Cowden	Director	WHCCD
20	Walt	Di Mantova	Dean	CCCCO
21	Benjamin	Duran	Exec. Director	CVHEC
22	Lorinda	Forrest	DSN	Business
23	Autumn	Gardia	Director	MCCD
24	Leticia	Garza	Program Manager	KCCD
25	Sean	Glumace	TAP	
26	Araceli	Gonzalez	Counselor	MCCD
27	Jennifer	Hamilton	Dean	MJC
28	Karri	Hammerstrom	Regional Chair	CRC
29	Bob	Hawkes	TAP	K-14
30	Rozanne	Hernandez	Program Manager	Bakersfield
31	Barbara	Hioco	Vice Chancellor	SCCCD
32	Jacob	Jackson	Dean	FCC
33	Michael	Kane	Dean	Cerro Coso
34	Julie	Lynes	Counselor	FCC
35	JeanClaude	Mbomeda	CRC Grant Monitor	CCCCO
36	John	Means	Associate Chancellor	KCCD
37	Pedro	Mendez	Dean	MJC
38	Dennis	Mohle	DSN	ICT
39	Lori	Morton	Business Engagement	FCOE



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40	Gillian	Murphy	Dean	SJDC
41	Audrey	Newsom		Workability
42	Robert	Pimentel	Dean	WHCCD
43	Martha	Robles	Dean	MJC
44	Thad	Russell	Dean	COS
45	Gurminder	Sangha	DSN	Adv. Manuf.
46	Nora	Seronello	TAP	Coe
47	Giselle	Simon	Pathway Director	WHCCD
48	Lorraine	Smith	Dean	FCC
49	David	Teasdale	TAP	Prop 39
50	Klaus	Tenbergen	Dean	Columbia
51	Brenda	Thames	VPI	MJC
52	Linda	Thomas	Dean	SCCCD
53	Garrett	Thomas	Program Manager	Porterville
54	James	Todd	VPSS	MJC
55	Kara	Tolbert	Manager	Cerro Coso
56	Salvador	Vargas	Dean	SJDC
57	Louann	Waldner	Provost	COS
58	Tim	Woods	Dean	FCC
59	Linda	Zorn	SN	