CRC Program Review Process

Central Mother Lode Regional Consortium

Is your program credit, noncredit, or community services?

Noncredit

Your program does not have to go through the CRC for regional approval, even it is Career Development and College Preparation (CDCP). After local approval you will send it to the CCCCO. However, you may want to check with folks in AB86/AB104 regional Adult Education consortium to see if they have any specific requirements.

Credit Program
What type of award?

CTE Degree or Certificate (Top Codes

It is likely that your program will need to go through the CRC regional approval process. However, there is still a chance you can skip us. A little more info is needed.

Local (transfer) degree or

These do not require CRC regional approval. After local approval they go directly to the CCCCO for approval.

Community Services

Your program does not have to go through the CRC for regional approval, even if it is CTE or workforce preparation. Your program does nor even go to the CCCCO for approval. Be sure to check your college's administrative procedures.

Is this a brand new CTE degree and/or certificate?

Your program needs to come through the CRC for regional approval. You will be asked to demonstrate that there is no unnecessary duplication of effort and that there are jobs available for program completers.

Are you making necessary changes to existing degree or certificate that was already approved by CCCCO?

Will the changes you make to the program degree and/or certificate result in a new control number being issued by the CCCCO? Have the goals and objectives of the program substantially changed? Are you changing the TOP Code at the discipline level? Do the job categories for which program completers qualify substantially differ from the previous degree/certificate?

Are you wanting to convert a locally approved certificate (non-transcript/skill award) to a CCCCO approved certificate?

Your program needs to come through the CRC for regional approval. You will be asked to demonstrate that there is no unnecessary duplication of effort and that there are jobs available for program completers.

Your program needs to come through the CRC for regional approval. You will be asked to demonstrate that there is no necessary duplication of effort and that there are jobs are available for program completers.

Yes **No**

Looks like you are making non-substantial changes to your program degree/certificate. Non-substantial changes include: Title changes, changing the TOP code within the discipline level, changing the degree or certificate units, and/or adding/removing courses from the existing approved program. Do not send these through the CRC for regional approval. See your curriculum chair, CIO, or curriculum assistant if you have questions about non-substantial changes.

Regional/ Program Approval Timeline

Each college has a CRC voting member assigned by the college's Chief Instructional Officer who reviews, submits, and represents the college's programs through the regional approval process. These individuals understand the regional approval process, LMI, and know what is needed for programs to be approved. To avoid delay, you are strongly encouraged to involve your college's CRC voting member early in your program's development.

| Notify and work out duplication issues with colleges that have concern. Work out curricular and program alignment with other colleges. | Prepare and submit CRC program approval application | Regional Approval | CCCCO Approval! |

www.crconsortium.com/program-and-course-approval