

Regional Consortium Requirements for Approval of CTE Programs

The Electronic Application Packet must contain:

Under MISSION:

Statement of Program Goals and Objectives

- At the end of this program, students will properly restrain a dog for a physical examination.
- At the end of this program, students will follow the steps of a fecal flotation exam and identify any parasites present via microscopic examination.
- At the end of this program, students will properly restrain and perform a nail trim on a cat.

Catalog Description

This certificate prepares students for entry-level employment in the field of Veterinary Assistant. Students completing this certificate will acquire skills in small animal care, anatomy and physiology, parasitology, safety, small animal restraint and handling as well as basic livestock handling.

EMPLOYMENT OPPORTUNITIES: Upon successful completion of this certificate, students will be prepared for employment in the following fields: veterinary assistant.

Program Requirements – See copy of catalog page entitled Certificate of Achievement in Veterinary Assistant

Background and Rationale

The Veterinary Assistant Program was developed after the originally-designed certificate and degree did not pass accreditation. This Veterinary Assistant Certificate of Achievement provides an alternate route for students to qualify for the California Veterinarian Medical Association state exam and become a Registered Veterinarian Technician.

Under NEED:

Enrollment and Completer Projections – 30 enrollees; 20 completers

Place of Program in Curriculum/Similar Programs – This is the only certificate for veterinary assisting.

Similar Programs at Other Colleges in Service Area – None

Labor Market Information ("LMI" Data) – See attachment

Job Market Analysis – See document entitled Vet Tech Assistant Certificate of Achievement

Employer Survey – See attached meeting minutes

Under QUALITY:

Display of Proposed Sequence – See Attachment

Required Courses – See catalog page entitled Certificate of Achievement in Veterinary Assistant

Under COMPLIANCE:

Licensing or Accreditation Standards

Certificate of Achievement in Veterinary Assistant

Division: Agriculture

This certificate prepares students for entry-level employment in the field of Veterinary Assistant. Students completing this certificate will acquire skills in small animal care, anatomy and physiology, parasitology, safety, small animal restraint and handling as well as basic livestock handling.

PROGRAM OUTCOMES:

- At the end of this program, students will properly restrain a dog for a physical examination.
- At the end of this program, students will follow the steps of a fecal flotation exam and identify any parasites present via microscopic examination.
- At the end of this program, students will properly restrain and perform a nail trim on a cat.

EMPLOYMENT OPPORTUNITIES: Upon successful completion of this certificate, students will be prepared for employment in the following fields: veterinary assistant.

UNITS

1. Required Courses

High school preparation should include a good foundation in math, science, and English.

A. BIOL022	Animal Biology	3
B. VT109	Intro to Veterinary Technology	3
C. VT118	Comparative Anatomy/Physiology	4
D. VT120	Parasitology	3
E. VT121	Large Animal Diseases	3
F. VT216	Veterinary Office Practices	2
G. VT217	Practical Animal Nursing	2
Required Courses Units:		20
Total Units:		20

The Certificate of Achievement requirements include completion of the certificate courses with a "C" or better grade in each course. Required and support courses may be substituted with the approval of the Agriculture Division Chair.

CA.GOVEmployment Development DepartmentLabor Market Information Division - Overview[Back](#)

Veterinary Assistants/Laboratory Animal Caretakers
(SOC Code : 31-9096)
in Tulare County

Feed, water, and examine pets and other nonfarm animals for signs of illness, disease, or injury in laboratories and animal hospitals and clinics. Clean and disinfect cages and work areas, and sterilize laboratory and surgical equipment. May provide routine post-operative care, administer medication orally or topically, or prepare samples for laboratory examination under the supervision of veterinary or laboratory animal technologists or technicians, veterinarians, or scientists. Exclude "Nonfarm Animal Caretakers" (39-2021).

Employers usually expect an employee in this occupation to be able to do the job after Short-term on-the-job training .

View a [Career Video](#) for this occupation from America's Career InfoNet (requires [Windows Media Player](#))

Tulare County is the same as Visalia-Porterville MSA.

Occupational Wages[\[Top\]](#)

Area	Year	Period	Hourly Mean	Hourly by Percentile		
				25th	Median	75th
Visalia-Porterville MSA	2012	1st Qtr	\$11.58	\$8.90	\$10.73	\$14.10

[View Wages for All Areas](#) [About Wages](#)

Occupational Projections of Employment (also called "Outlook" or "Demand")[\[Top\]](#)

Area	Estimated Year-Projected Year	Employment		Employment Change		Annual Avg Openings
		Estimated	Projected	Number	Percent	
Tulare County	2008 - 2018	50	50	0	0.0	1

[View Projections for All Areas](#) [About Projections](#)

Job Openings from JobCentral National Labor Exchange[\[Top\]](#)

Enter a Zip Code [Find a Zip code in Tulare County](#)

Within miles of Zip Code.

[Search Jobs](#)

Industries Employing This Occupation (click on Industry Title to View Employers List) [\[Top\]](#)
Data for Industries Employing This Occupation (click on Industry Title to View Employers List) not available.

[About Staffing Patterns](#)

Data for Training Programs not available.

[About Training & Apprenticeships](#)

Data for Tasks not available.

[More Tasks for Veterinary Assistants and Laboratory Animal Caretakers](#)

Top Skills used in this Job

Active Listening - Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.

Monitoring - Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.

Speaking - Talking to others to convey information effectively.

Critical Thinking - Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.

Reading Comprehension - Understanding written sentences and paragraphs in work related documents.

Service Orientation - Actively looking for ways to help people.

Social Perceptiveness - Being aware of others' reactions and understanding why they react as they do.

Coordination - Adjusting actions in relation to others' actions.

Science - Using scientific rules and methods to solve problems.

Complex Problem Solving - Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions.

[More Skills for Veterinary Assistants and Laboratory Animal Caretakers](#)

Data for Tasks not available.

[More Abilities for Veterinary Assistants and Laboratory Animal Caretakers](#)

Top Work Values (Aspects of this job that create satisfaction.)

Relationships - Occupations that satisfy this work value allow employees to provide service to others and work with co-workers in a friendly non-competitive environment.

Support - Occupations that satisfy this work value offer supportive management that stands behind employees.

More Work Values for Veterinary Assistants and Laboratory Animal Caretakers

Top Interests (The types of activities someone in this job would like.)

Realistic - Realistic occupations frequently involve work activities that include practical, hands-on problems and solutions. They often deal with plants, animals, and real-world materials like wood, tools, and machinery. Many of the occupations require working outside, and do not involve a lot of paperwork or working closely with others.

Social - Social occupations frequently involve working with, communicating with, and teaching people. These occupations often involve helping or providing service to others.

More Interests for Veterinary Assistants and Laboratory Animal Caretakers

Related Links

[Career Information](#)

[Local Area Profile](#)

[Compare Occupations](#)

[View Similar Occupations](#)

[O*Net - The Occupation Information Network](#)

View a [Career Video](#) for this occupation from America's Career InfoNet (requires [Windows Media Player](#))

Vet Tech Assistant Certificate of Achievement

Labor Market Information (LMI) & Analysis – current labor market information and analysis, or other comparable information, must show that jobs are available for program completers within the local service area of the individual college and/or that job enhancement or promotion justifies the proposed curriculum. Refer to Section Three (Credit Curriculum) of this Handbook for a detailed discussion of Labor Market Information (LMI) & Analysis.

As this is a statewide training program (through California Veterinary Medical board), the service area is identified as California. There is a projected growth of 35% in California. Based upon examination statistics from 2003-2006, available from CVTMA, there are approximately 300 qualified candidates on average annually, that are available for the 2400 net replacements that are projected through 2018.

Current California projections from the California Development Department Labor Market Information indicates the annual average employment will expand by nearly 3,000 jobs for Veterinary Technologist and Technicians by 2020. The median hourly wage will be \$16.77 with an annual salary of \$34,876. <http://www.labormarketinfo.edd.ca.gov/Content.asp?pageid=146>

College of the Sequoias conducted a local labor market research analysis in 2012 of veterinarian clinics in Kings, Tulare and Fresno Counties and found opening for 25 new veterinarian assistants with a starting salary of \$10.50 per hour.

Advisory Committee Recommendation: This document (in a single attachment) must include the following three components (1) demonstrate how the advisory committee is comprised of typical/prospective employers, discipline faculty from transfer institutions, entrepreneurs, or others qualified to provide guidance in developing and reviewing the program by providing a **list of advisory committee member names, job titles, and business affiliations.** (2) **Minutes of the advisory committee meetings** at which the program was discussed and approved must be included. Highlight using an electronic highlighter or another easily visible method in the attachment the approval action in the minutes. Minutes of other meetings, such as curriculum committee meetings, may also be included if they reflect relevant discussion. Meeting minutes must include the date and place of the meeting and names of all who attended. (3) **Summary of the advisory committee recommendations** and discuss how the proposed program aligns with the recommendations. If it was not possible to incorporate all of the recommendations, **describe how decisions were made** when selecting major topics to be addressed in the program.

Vet-Tech Advisory Committee	Job Title	Business
Richard Heers, DVM-Chair	Owner	Cross Creek Vet Clinic
Terry Lehenbauer, DVM	Educator-Researcher	UC Davis
Jan Breech, DVM	Veterinarian	Valley Oak SPCA
Abby Hall, RVT	Registered Veterinarian Tech	Lone Oak Vet Clinic
Rick Peyton, DVM	Veterinarian	Valley Veterinarians, Inc.
Kelly Austin, RVT	Registered Veterinarian Tech	Valley Oak SPCA
Danette Vega, RVT	Registered Veterinarian Tech	Care at the Courtyard

Minutes Inserted Here-Meeting next week.

Decisions

The College of the Sequoias Veterinarian Technology Advisory Committee updated their original discussion held on October 13, 2010 in which they supported the concept of the college establishing an American Veterinarian Medical Association accredited program. However, the program was not accredited due to a lack of district funding for a fulltime director of the program. The college has since decided to return to a Certificate of Achievement for a Veterinarian Assistant program whereby students can go the alternate route for taking the California Veterinarian Medical Association state exam and becoming an Registered Veterinarian Technician.

With the opening of the new COS Tulare College Center in January of 2013 the college now has state of the art facilities and will pursue AVMA accreditation once the budget is available to have a fulltime director at which time the district will go back to the Chancellors Office for approval of the Associate of Science Degree in Veterinarian Technology.

Vet Tech Advisory Committee Meeting
Tuesday, October 1, 2013
5:30 PM
Building A-Room 108 A

Conference Call Information

PARTICIPANT DETAILS

- > Dial your telephone conference line: 913-312-3202 or (888) 886-3951
- > Cell phone users dial: 913-312-3202
- > Enter your passcode: 995424

Agenda

1. Welcome and Introductions
2. Update on the COS Show-Cause Report
3. Discussion of the Vet Tech Assistant Certificate
4. Discussion of the Vet Tech Proposed Schedule
5. Approval of the Vet-Tech Assistant Certificate
6. Adjournment

Tulare College Center Vet Tech Committee

Meeting 10-1-2013
5:30 P.M. Tulare College Center

Members Present: Richard Heers, Rick Peyton, Lannette Klassen, Terry Lehenbauer, Shay Williams, Renee Thornburg, Larry Dutto, Vicki Porter and Jan Breech.

The meeting was called to order by chair, Richard Heers at 5:30 p.m. at the Tulare College Center. Introductions were made and the agenda was presented.

Larry Dutto, Provost gave the committee a brief update of the accreditation process and the efforts being put forth to complete the "Show-Cause" report by the district due to the ACCJC by October 15th.

The committee then reviewed the proposed changes to the Veterinarian Certificate program at College of the Sequoias. The committee discussed the Veterinarian Assistant Certificate of Achievement being proposed. Courses, sequence of courses, number of potential certificate completers and the current status of the program were discussed.

The committee reviewed the potential of moving the college's program toward accreditation by the American Vet Medical Association would be a year or two off and felt the new certificate would best serve the student's needs.

Terry Lehenbauer moved and Rick Peyton seconded to approve the Veterinarian Assistant Certificate. Motion passed with a 9-0 vote.

The committee then discussed the **Institutional Animal Care and Use Committees** (IACUC) policies and procedures and recommended to continue with the protocols established by the Tulare College Center.

The committee then discussed membership of the committee and decided to update the list.

Meeting adjourned at 6:10 p.m.

Provost, Tulare College Center

COS Vet-Tech Assistant Schedule of Classes

Fall-2013	Spring-2014	Fall-2014	Spring-2015	Fall-2014	Spring-2015
VT-109	VT-120	VT-109	VT-120	VT-109	VT-120
VT-118	VT-121	VT-118	VT-121	VT-118	VT-121
VT-216	VT-217	VT-216	VT-217	VT-216	VT-217
BIO-22	BIO-22	BIO-22	BIO-22	BIO-22	BIO-22
Work Exp.	Work Exp.	Work Exp.	Work Exp.	Work Exp.	Work Exp.

Class	Units	Pre-Req	Advisory	Currency
VT-109	3	None		2009
VT-118	4	Bio-22 & VT-109		2012
VT-216	2	VT-109		2011
VT-120	3	Bio-22, VT-216, VT-118		2010
VT-121	3	VT-118, ASCI-113		2011
VT-217	2	VT-216, VT-118		2011
BIO-22	3	None	English 251	2008
Total Units	20			