Course Agreement

This course agreement is entered into between the Kern Community College District (KCCD) and (insert name of high school district or unified district) (DISTRICT) regarding a dual enrollment course to be taught at DISTRICT.

1. The memorandum of understanding (MOU) entered into by KCCD and DISTRICT is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU the terms of the MOU shall govern.

2. The name of the course to be taught is:

3. The name of the instructor for the course is:

 The instructor is/is not an employee of DISTRICT.

4. KCCD shall reimburse DISTRICT for at least 25% of its direct cost in providing the services of the course instructor as provided in paragraph 9.H. of the MOU. The amount owed by KCCD to DISTRICT for this course is (fill in total dollar amount). This amount shall be due and payable by the end of the month following the conclusion of the course. This paragraph shall not apply if the instructor is provided by KCCD.

5. Classroom instruction for the course shall commence on or about (insert date) and shall continue until the conclusion of the course on or about (insert date). Classroom hours for the course shall be from (insert time) continuing until (insert time). The campus or facility where the course is being conducted shall be open to the public for a period commencing 15 minutes prior to the start of classroom hours and concluding 15 minutes after the conclusion of classroom hours.

6. The approved curriculum and course outlines applicable to this course are incorporated herein as Attachment A to this agreement.

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Thomas J. Burke (Name)

Chief Financial Officer (Position)

Kern Community College District District:

Date: Date: