APPLICATION ANNUAL WORKPLAN

Performance/Funding Period: 07/01/12-6/30/13

RFA Specification No. and Title: # 12-342-001 - Regional Consortium – Central

District: Yosemite Community College District

College: Modesto Junior College

***OBJECTIVE No. _1___: To form a consortium of colleges within a region to address:**
•The integration of academic, vocational, and technical skills of students who choose to enroll in occupational education;
•That students enrolled in career and technical education receive the same rigor of academics as transfer students; and
•Program improvements in the areas of accountability, professional development, curriculum development, linkages and partnerships, counseling and other support services, student leadership activities, dissemination and public relations and resource development

Activities	Performance Outcomes	Timelines	Responsible Persons
1.1 Seek the active involvement of, and maintain lines of communication with, Chief Executive Officers, Chief Instructional Officers, Chief Student Services Officer, Career Technical Education and Economic and Workforce Development Administrators, the Academic Senate, Management Information Systems Officer, the Statewide Discipline Advisory Committee, and Economic Development Centers and Initiative Directors in regional consortia planning and activities. On a regular basis inform them of regional CTE events, activities and successes.	1.1 Membership is broad based and will continue to change and expand as needed to meet objectives. Utilize Region email and event marketing services to announce Region and Statewide meetings, workshops, and activities. Electronic newsletters will be disseminated on a monthly basis from the Central Region Consortium office to inform of regional CTE events, activities, and successes. Newsletters will be archived on the Central Region Consortium's Website.	Monthly July 1, 2012 through June 30, 2013	Sue Clark, Project Director
1.2 Provide professional development opportunities that enable academic and CTE faculty and counselors to acquire the knowledge and skills necessary to improve CTE programs and services, implement EWD initiatives, and ensure access and success for special populations.	1.2 The Central Region Consortium will: • collaborate with the Statewide Career Development Advisory Committee to host a regional professional development workshop for faculty and counselors that will serve a minimum of 50 participants. • Plan a minimum of two professional development activities, as identified by regional stakeholders. These activities will support improvement of CTE programs and services, EWD Initiatives, and emphasize access and success for special populations.	October 2012 March 2013 May 2013	Sue Clark, Project Director Jim Andersen, CTE Co-Chair EWD Co-Chair to be named
1.3 Facilitate regional review and endorsement of new and/or substantial changes to CTE credit programs.	1.3 A regional protocol for the endorsement process will be established and reviewed on an annual basis. New program applications will be reviewed and endorsed/denied per established regional protocol.	On-going, as applications are received. June 2013 – review Protocol	Sue Clark, Project Director
1.4 Provide support and guidance for new and/or prospective career technical education and economic workforce development administrators.	1.4 CCCAOE conference registration will provide support and guidance for a minimum of 14 new and/or prospective administrators.	October 2012 March 2013	Sue Clark, Project Director

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***OBJECTIVE No. __2__: To increase the visibility of career and technical education and economic development opportunities throughout the region.**

Activities	Performance Outcomes	Timelines	Responsible Persons
Sponsor and participate in regional and statewide meetings(s)/workshop(s):			
2.1 For Career Technical Education and Economic and Workforce Development funded projects: promote collaboration and linkages between groups, networking, sharing of best practices, and updates on legislative and other current events impacting the regions;	2.1 Over 500 electronic communication announcements and a minimum of 3 meetings will promote collaboration and achieve the outcomes as stated in Objective 2.	Monthly 2012-2013	Sue Clark, Project Director
2.2 When planning regional conferences, workshops, and training, seek input from appropriate CCCCO staff and relevant statewide advisory committees and collaboratives as well as CTE and EWD practitioners;	2.2 A minimum of two regional trainings and workshops will be identified and prioritized by regional stakeholders during the annual strategic planning meeting. CTE/EWD practitioners, CCCCO staff and statewide collaboratives/advisory committee members will be invited to participate in planning and implementation. A minimum of 35 stakeholders will participate.	Monthly 2012-2013	Sue Clark, Project Director
2.3 In coordination with the CCCCO CTE, EWD staff and others, implement as needed regional strategy workshops;	2.3 A minimum of one regional strategy workshop will be scheduled and coordinated with CCCCO, CTE, and EWD staff, as directed by the CCCCO.	September 2012 June 2013	Sue Clark, Project Director
2.4 Participate in the CCCAOE, regional consortia chairs' meetings, EWD regional collaboration and program advisory committees (EDPAC), and similar organizations;	2.4 One representative from Regional Consortium leadership (co-chairs or project director) will participate in meetings, as scheduled.	September 2012 January 2013 May 2013	Sue Clark, Project Director Jim Andersen, CTE Co-Chair EWD Co-Chair to be named
2.5 When convened by the CCCCO, participate in and contribute to a meeting with the Statewide Discipline Industry Collaboratives and the Statewide Advisory Committees.	2.5 One representative from Regional Consortium leadership (co-chair(s) or project director) will participate in statewide meeting, as convened.	As scheduled for 2012-2013	Sue Clark, Project Director Jim Andersen, CTE Co-Chair EWD Co-Chair to be named

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RFA Specification No. and Title: # 12—342-001 - Regional Consortium – Central

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***OBJECTIVE No. _3__: To improve the linkages among career and technical education programs, the statewide discipline/industry collaboratives and advisory committees; the economic development initiatives; and the Workforce Investment Act boards and entities.**

Activities	Performance Outcomes	Timelines	Responsible Persons
3.1 The consortia will conduct at least six meetings in person or via remote means, with designated staff from each college in the region to coordinate programs and services, to share information and to develop an annual strategic work plan.	3.1 A minimum of six meetings will be scheduled and directory of contacts in the Region will be invited to participate. Conference call and Webinar services will be offered for one or more of these meetings. An annual strategic work plan will be the outcome of one of these meetings.	September 2012 October 2012 January 2013 March 2013 May 2013 June 2013	Sue Clark, Project Director Jim Andersen, CTE Co-Chair EWD Co-Chair to be named
3.2 Meet at least quarterly with the State Chancellor's Office CTE/EWD staff	3.2 One representative from regional leadership will participate in the quarterly meetings, as scheduled.	September 2012 January 2013 May 2013	Sue Clark, Project Director Jim Andersen, CTE Co-Chair EWD Co-Chair to be named
3.3 Meet with the statewide discipline/industry collaboratives and the related advisory committees and the Perkins CTE representatives, as designated by the Chancellor's Office. A minimum of two meetings annually is recommended. The Chancellor's Office will assist in convening and facilitating these meetings.	3.3 A list service for all Perkins IV projects will be created. All communications from the Central Region will be disseminated to this list. Promotional video streaming for each of these projects will be created and loaded onto the CRC web page to encourage partnerships.	As scheduled in 2012-2013	
3.4 Collaborate and communicate on a regular basis with the Perkins CTE Statewide Discipline/Industry Collaborative Projects and their respective advisory committees, the Special Populations, Work-Based Learning and Career Development Collaboratives; the Academic Senate and the CCCCO staff to: 1) assist in the development/implementation of statewide/regional consortium and partnerships with all Perkins IV collaboratives; 2) provide communication about and dissemination of Perkins IV collaborative activities, outcomes and products to all community college providers of Perkins IV collaborative specific discipline/industry cluster education; and 3) assist with professional development activities.	3.4 At minimum, one regional industry forum will be hosted by the CRC to respond to regional workforce needs. EWD & industry/sector based collaboratives will be invited to participate in planning and implementation.	October 2012 November 2012 June 2013	Sue Clark, Project Director Sue Clark, Project Director Jim Andersen, CTE Co-Chair EWD Co-Chair to be named
3.5 Collaborate regionally with the EWD Initiatives and industry/sector based collaboratives through Regional Centers and Initiative Directors on an annual basis and as needed to respond to regional workforce needs.	3.5 Responding to workforce needs is a priority for the CRC. Partnerships with EWD Statewide Initiatives and Regional Centers will be strengthened by electronic marketing of services and inclusion of these groups in annual planning and leadership.		

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Activities	Performance Outcomes	Timelines	Responsible Persons
3.6 Facilitate and coordinate assistance efforts to colleges that will be used to enable special population students to meet state-adjusted levels of performance.	3.6 A representative designated by the colleges of the Central Region Consortium will serve as an official member of the Joint Special Populations Advisory Committee. The CRC Project Director will serve as an ex-officio member. Annual reports regarding the work of this committee will be shared with member colleges of the Central Region. The CRC will facilitate the dissemination of college level Core Indicator data to the colleges. Provide training, as requested, on evaluating and developing strategies to meet state-adjusted levels of performance.	September 2012 December 2012 May 2013	Sue Clark, Project Director
3.7 Contribute to the annual statewide Special Populations conference. This may be coordinated with the California Department of Education and other groups.	3.7 $2,000 will be paid to the Joint Special Populations Advisory committee to support the annual JSPAC conference. Participant data collected for this conference will be reported on the Final Report Data Summary.	October 2012 December 2012	Sue Clark, Project Director

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***OBJECTIVE No. __4__: To disseminate best practices on a regular basis, and to solicit feedback from participants in order to foster continual improvement**

Activities	Performance Outcomes	Timelines	Responsible Persons
4.1 Facilitate the dissemination of information, articles, position papers, and products developed by Career Technical Education and Economic and Workforce Development Program projects to colleges, and education and economic development entities in the region. This includes posting these items to the Consortia web site.	4.1 Electronic communication to colleges in the region will be documented and archived by the Central Region Consortium office via Constant Contact services on a weekly basis.	Monthly, 2012-13	Sue Clark, Project Director
4.2 Link the regional consortium website with the Community College Chancellor's Office Career Education Practices home page, and the Economic and Workforce Development (CCEWD) Website. Keep web pages updated to reflect relevant changes. Provide links to the other regional consortia and to the statewide collaboratives and their advisory committees.	4.2 The Central Region Consortium Web site (http:www.crconsortium.com) will be linked to the CTE and EWD pages of the Chancellor's Office Website. Pages will be reviewed and updated on a monthly basis.	Monthly, 2012-13	Sue Clark, Project Director
4.3 Provide communication about and dissemination of Perkins IV collaborative activities, outcomes and products to all community college providers of Perkins IV collaborative specific discipline/industry cluster education;	4.3 Electronic communication about Perkins IV projects will be disseminated, as received.	Monthly, 2012-13	Sue Clark, Project Director
4.4 As appropriate, share regional consortium information and products with other Regional Consortia, Perkins IV Statewide Advisory Committees, Statewide Discipline/Industry Collaborative projects, Special Populations Collaborative, Work-Based Learning Collaborative and Chancellor's Office CTE and EWD staff.	4.4 Consortium information and products will be shared with statewide projects on an annual basis. This sharing will take place during planned meetings of these groups.	September 2012 January 2013 May 2013	Sue Clark, Project Director

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***OBJECTIVE No. __5__: To provide a range of information and marketing services to the region, coordinate service delivery with other service providers, and identify gaps in services needed in the region.**

Activities	Performance Outcomes	Timelines	Responsible Person(s)
5.1 Participate in statewide and regional workforce development marketing efforts;	5.1 Form a regional subcommittee to give input to marketing regional workforce development. Subcommittee to meet quarterly via CCCconfer and report out to regional stakeholders quarterly	Quarterly 2012-2013	Sue Clark, Project Director Jim Andersen, CTE Co-Chair EWD Co-Chair to be named
5.2 Identify and prioritize the region's top three sectors in terms of labor market data and need.	5.2 Use labor market information, as provided by the Centers of Excellence, to advise regional community colleges on the workforce needs of the Central Region communities. Regional stakeholders will identify three industry sectors.	October 2012 January 2013 May 2013	Sue Clark, Project Director Jim Andersen, CTE Co-Chair EWD Co-Chair to be named
5.3 Encourage regional collaboration to market workforce development for the three identified sectors;	5.3 A minimum of one meeting will be held for each of the industry sectors identified with participation from the industry and community colleges. The content of Appendix 3 of this RFA will serve as a guide to the direction and desired outcomes for the meetings.	September 2012 November 2012 April 2013	Sue Clark, Project Director Jim Andersen, CTE Co-Chair EWD Co-Chair to be named