

APPLICATION ANNUAL WORKPLAN

Performance/Funding Period: 07/01/11-6/30/12

RFA Specification No. and Title: # 11-0342-001 - Regional Consortium – Central

District: Yosemite Community College District

College: Modesto Junior College

***OBJECTIVE No. _1___: To form a consortium of colleges within a region to address:**

- The integration of academic, vocational, and technical skills of students who choose to enroll in occupational education;
- That students enrolled in career and technical education receive the same rigor of academics as transfer students; and
- Program improvements in the areas of accountability, professional development, curriculum development, linkages and partnerships, counseling and other support services, student leadership activities, dissemination and public relations and resource development

Activities	Performance Outcomes	Timelines	Responsible Persons
1.1 Seek the active involvement of, and maintain lines of communication with, Chief Executive Officers, Chief Instructional Officers, Chief Student Services Officer, Career Technical Education and Economic and Workforce Development Administrators, the Academic Senate, Management Information Systems Officer, the Statewide Discipline Advisory Committee, and Economic Development Centers and Initiative Directors in regional consortia planning and activities. On a regular basis inform them of regional CTE events, activities and successes.	1.1 Membership is broad based and will continue to change and expand as needed to meet objectives. Utilize Region email and event marketing services to announce Region and Statewide meetings, workshops, and activities. Electronic newsletters will be disseminated on a monthly basis from the Central Region Consortium office to inform of regional CTE events, activities, and successes.	October 2011 January 2012 March 2012 June 2012 Monthly, 2011-12	Sue Clark, Project Director
1.2 Provide professional development opportunities that enable academic and CTE faculty and counselors to acquire the knowledge and skills necessary to improve CTE programs and services, implement EWD initiatives, and ensure access and success for special populations.	1.2 The Central Region Consortium will collaborate with the Statewide Career Development Advisory Committee to host a regional professional development workshop for faculty and counselors that will serve a minimum of 50 participants.	May 2012	Sue Clark, Project Director
1.3 Facilitate regional review and endorsement of new and/or substantial changes to CTE credit programs.	1.3 A regional protocol for the endorsement process will be established and reviewed on an annual basis. New program applications will be reviewed and endorsed/denied per established regional protocol.	On-going, as applications are received. June 2012 – review Protocol	Sue Clark, Project Director
1.4 Provide support and guidance for new and/or prospective career technical education and economic workforce development administrators.	1.4 Efforts to attract participants to the Workforce Leaders Institute will be addressed in monthly news updates and during general meetings.	Monthly 2011-12 October 2011 March 2012	Sue Clark, Project Director

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***OBJECTIVE No. 2 : To increase the visibility of career and technical education and economic development opportunities throughout the region.**

Activities	Performance Outcomes	Timelines	Responsible Persons
<p>Sponsor and participate in regional and statewide meetings(s)/workshop(s):</p> <p>2.1 For Career Technical Education and Economic and Workforce Development funded projects: promote collaboration and linkages between groups, networking, sharing of best practices, and updates on legislative and other current events impacting the regions;</p>	<p>2.1 Over 500 electronic communication announcements and a minimum of 3 meetings will promote collaboration and achieve the outcomes as stated in Objective 2.</p>	<p>Monthly 2011-12</p>	<p>Sue Clark, Project Director</p>
<p>2.2 When planning regional conferences, workshops, and training, seek input from appropriate CCCC staff and relevant statewide advisory committees and collaboratives as well as CTE and EWD practitioners;</p>	<p>2.2 A minimum of two regional trainings and workshops will be identified and prioritized by participants during the annual strategic planning meeting. CTE/EWD practitioners, CCCC staff and statewide collaboratives/advisory committee members will be invited to participate in planning and implementation.</p>	<p>Monthly 2011-12</p>	<p>Sue Clark, Project Director</p>
<p>2.3 In coordination with the CCCC CTE, EWD staff and others, implement as needed regional strategy workshops;</p>	<p>2.3 A minimum of one regional strategy workshop will be scheduled and coordinated with CCCC, CTE, and EWD staff.</p>	<p>October 2011 June 2012</p>	<p>Sue Clark, Project Director</p>
<p>2.4 Participate in the CCCAOE, regional consortia chairs' meetings, EWD regional collaboration and program advisory committees (EDPAC), and similar organizations;</p>	<p>2.4 One representative from Regional Consortium leadership (co-chairs or project director) will participate in meetings, as scheduled.</p>	<p>September 2011 October 2011 January 2012 March 2012</p>	<p>Sue Clark, Project Director George Boodrookas/Co-Chair Jim Andersen/Co-Chair</p>
<p>2.5 If convened by the CCCC participate in a statewide meeting with the Statewide Advisory Committees/Discipline/Industry Collaboratives</p>	<p>2.5 One representative from Regional Consortium leadership (co-chair(s) or project director) will participate in statewide meeting, as convened.</p>	<p>As scheduled for 2011-12</p>	<p>Sue Clark, Project Director George Boodrookas/CoChair Jim Andersen/Co-Chair</p>

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College: Columbia College

***OBJECTIVE No. 3: To improve the linkages among career and technical education programs, economic development initiatives, all the career and technical education statewide advisory committees, and statewide discipline/industry collaboratives; and Workforce Investment Act boards and entities.**

Activities	Performance Outcomes	Timelines	Responsible Persons
<p>3.1 The consortia will conduct, at least six, meetings with designated staff from each college in the region to coordinate programs and services, to share information and to develop an annual strategic work plan.</p>	<p>3.1 A minimum of six meetings will be scheduled and directory of contacts in the Region will be invited to participate. Conference call and Webinar services will be offered for one or more of these meetings. An annual strategic work plan will be the outcome of one of these meetings.</p>	<p>September 2011 October 2011 January 2012 March 2012 May 2012 June 2012</p>	<p>Sue Clark, Project Director George Boodrookas, Co-Chair Jim Andersen, Co-Chair</p>
<p>3.2 Meet at least quarterly with the State Chancellor's Office CTE/EWD staff</p>	<p>3.2 One representative from regional leadership will participate in the quarterly meetings, as scheduled.</p>	<p>September 2011</p>	<p>Sue Clark, Project Director George Boodrookas, Co-Chair Jim Andersen, Co-Chair</p>
<p>3.3 Meet with the statewide advisory committee's representatives and the Perkins CTE Statewide Discipline/Industry Collaborative Projects, as designated by the Chancellor's Office. A minimum of two meetings annually is recommended. The Chancellor's Office will assist in convening and facilitating these meetings.</p>	<p>3.3 One representative from regional leadership will participate in the quarterly meetings, as scheduled.</p>	<p>January 2012 May 2012 As scheduled in 2011-12</p>	<p>Sue Clark, Project Director George Boodrookas, Co-Chair Jim Andersen, Co-Chair</p>
<p>3.4 Collaborate and communicate on a regular basis with the Perkins CTE Statewide Discipline/Industry Collaborative Projects, Statewide Advisory Committees, the Statewide Academic Senate, the CCCCO staff to assist in the development & implementation of statewide & regional consortium & partnerships with all the Perkins IV collaboratives.</p>	<p>3.4 A list service for all Perkins IV projects will be created. All communications from the Central Region will be disseminated to this list. Promotional video streaming for each of these projects will be created and loaded onto the CRC web page to encourage partnerships.</p>	<p>July 2011 October 2011 January 2012 April 2012 June 2012</p>	<p>Sue Clark, Project Director</p>
<p>3.5 Collaborate regionally with the EWD Initiatives and industry/sector based collaboratives through Regional Centers and Initiative Directors on an annual basis and as needed to respond to regional workforce needs.</p>	<p>3.5 One regional industry forum will be hosted by the CRC to respond to regional workforce needs. EWD & industry/sector based collaboratives will be invited to participate in planning and implementation.</p>	<p>October 2011 November 2011 June 2012</p>	<p>Sue Clark, Project Director George Boodrookas, Co-Chair Jim Andersen, Co-Chair</p>

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***OBJECTIVE No. _3_: To improve the linkages among career and technical education programs, economic development initiatives, all the career and technical education statewide advisory committees, and statewide discipline/industry collaboratives; and Workforce Investment Act boards and entities.**

Activities	Performance Outcomes	Timelines	Responsible Persons
<p>3.6 Facilitate and coordinate assistance efforts to colleges that will be used to enable special population students to meet state-adjusted levels of performance.</p>	<p>3.6 A representative from the Central Region consortium will serve on the Joint Special Populations Advisory Committee. Annual reports regarding the work of this committee will be shared with member colleges of the Central Region. The CRC will facilitate the dissemination of college level Core Indicator data to the colleges. Provide training, as requested, on evaluating and developing strategies to meet state-adjusted levels of performance.</p>	<p>December 2011 June 2012</p>	<p>Sue Clark, Project Director</p>
<p>3.7 Contribute to the annual statewide Special Populations conference. This may be coordinated with the California Department of Education and other groups.</p>	<p>3.7 \$2,000 will be paid to the Joint Special Populations Advisory committee to support the annual JSPAC conference. Participant data collected for this conference will be reported on the Final Report Data Summary.</p>	<p>October 2011 December 2011 May 2012 June 2012</p>	<p>Sue Clark, Project Director</p>

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***OBJECTIVE No. 4 : To disseminate best practices on a regular basis, and to solicit feedback from participants in order to foster continual improvement**

Activities	Performance Outcomes	Timelines	Responsible Persons
<p>4.1 Facilitate the dissemination of information, articles, position papers, and products developed by Career Technical Education and Economic and Workforce Development Program projects to colleges, and education and economic development entities in the region.</p>	<p>4.1 Electronic communication to colleges in the region will be documented and archived by the Central Region Consortium office via Constant Contact services on a weekly basis.</p>	<p>Monthly, 2011-12.</p>	<p>Sue Clark, Project Director</p>
<p>4.2 Link the regional consortium website with the Community College Chancellor's Office CTE website and the Economic and Workforce Development (CCEWD) home page. Keep web pages updated to reflect relevant changes.</p>	<p>4.2 The Central Region Consortium Web site (http://www.crconsortium.com) will be linked to the CTE and EWD pages of the Chancellor's Office Website. Pages will be reviewed and updated on a monthly basis.</p>	<p>Monthly, 2011-12</p>	<p>Sue Clark, Project Director</p>
<p>4.3 Provide communication about and dissemination of Perkins IV collaborative activities, outcomes and products to all community college providers of Perkins IV collaborative specific discipline/industry cluster education;</p>	<p>4.3 Electronic communication about Perkins IV projects will be disseminated, as received.</p>	<p>Monthly, 2011-12</p>	<p>Sue Clark, Project Director</p>
<p>4.4 As appropriate, share regional consortium information and products with other Regional Consortia, Perkins IV Statewide Advisory Committees, Statewide Discipline/Industry Collaborative projects, Special Populations Collaborative, Work-Based Learning Collaborative and Chancellor's Office CTE and EWD staff.</p>	<p>4.4 Consortium information and products will be shared with statewide projects on an annual basis. This sharing will take place during planned meetings of these groups.</p>	<p>September 2011 January 2012 May 2012</p>	<p>Sue Clark, Project Director</p>

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***OBJECTIVE No. __5__: To provide a range of information and marketing services to the region, coordinate service delivery with other service providers, and identify gaps in services needed in the region.**

Activities	Performance Outcomes	Timelines	Responsible Person(s)
5.1 Participate in statewide and regional workforce development marketing efforts. Encourage regional collaboration to market workforce development.	5.1 Activities to encourage regional collaboration to market workforce development will be discussed and encouraged in the annual strategic planning session.	October 2011 March 2012 June 2012	Sue Clark, Project Director