

SHARING BEST PRACTICES to IMPROVE OUR WORK

Conference Call on Monday, August 1, 2011 at 1:30 pm

PURPOSE OF MEETING	Begin discussion to explore the topic and ideas related to Sharing Best Practices to Improve Our Work
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STAKEHOLDER:	WIN: A definition of success from each stakeholder
George Boodrookas-Lead	
Marla Uliana-Lead	
Natalie Culver-Dockins	
Catherine Swenson	
Karyn Dower	
Salvador Vargas	
Becky Barabe	
Sue Clark	

DESIRED OUTCOMES: By the end of this conference call, we will have:
<ul style="list-style-type: none"> • A list of ground rules for our conversations and decisions, i.e., leaving call, notes, etc. • Awareness of each stakeholder's vision of success for this effort (WIN) • Review priorities listed during Annual Planning Meeting • Identify a process for addressing priorities related to the sharing of best practices. • Agreement on an Action Plan / Next Steps

AGENDA			
WHAT	HOW	WHO	TIME
Overview	<ul style="list-style-type: none"> • Clarify desired outcomes for this call. • List additional outcomes as requested by stakeholders. 	George Boodrookas	5 minutes
Develop Ground Rules	Gather input from individuals and reach consensus	Sue Clark	2 minutes
Each stakeholder defines vision for this effort (WIN)	Roundtable among call participants	All stakeholders on call	10 minutes
Review list from annual planning meeting	<ul style="list-style-type: none"> • Each college highlight a best practice with deliverables at next year's workshop (10 min + 1 page) • Identify specific ways for each regional center to directly interface with 3-5 colleges. • Provide mentoring for newbees • College field trips (college to college for faculty and admin) • Keep working on the regional model • Host CTE TMC summit • Provide individual mentorships (travel/time) for green deans • Invite SR leadership (CC & pres) to regional best practices event • CRC succession planning • Initiative to Initiative (ID, meet wk) 	George Boodrookas and Marla Uliana	10 minutes

	<p>training/gaps, community stakeholders</p> <ul style="list-style-type: none"> • ID potential CTE/EWD leader(s) from each college • COE presentations (S curve) • College commit 1 person to leadership institute (testimony of benefit) • FYI-Tours/Lunches (Santa Nella BP Model) 		
IGNITE – Review YOU TUBE link	<ul style="list-style-type: none"> • Discuss use of Ignite format for sharing of best practices 	George Boodrookas	10 minutes
Develop a process		George Boodrookas	15 minutes
Reach agreement on an action plan/next steps	List action steps with timeline. Schedule next call.	Sue Clark	5 minutes